

**Regular Meeting of the Barre City Council  
Held February 9, 2021**

The Regular Meeting of the Barre City Council was called to order on video conference by Mayor Lucas Herring at 7:00 PM. In attendance, participating on video or phone, were: From Ward I, Councilor Jake Hemmerick; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Rich Morey and Ericka Reil. City staff members present via video or phone were City Manager Steve Mackenzie, Police Chief Tim Bombardier, Fire Chief Doug Brent, and Clerk/Treasurer Carol Dawes.

**Absent:** From Ward I, Councilor John Steinman.

**Adjustments to the Agenda:** Manager Mackenzie added Council ratification of Janet Shatney as the newly appointed Interim Assessor. The item will be taken up at the end of the agenda.

**Approval of Consent Agenda:**

Council approved the following consent agenda items on motion of Councilor Hemmerick, seconded by Councilor Reil. **Motion carried on roll call vote, with all voting in favor.**

- Minutes of the following meetings:
  - Regular Meeting of February 2, 2021
- City Warrants as presented:
  - Approval of Week 2021-06, dated February 10, 2021:
    - Accounts Payable: \$573,037.28
    - Payroll (gross): \$124,691.44
- 2021 Licenses & Permits:
  - Vehicles for Hire Drivers Licenses:
    - Samuel James Fisk, Elite Taxi

**The City Clerk/Treasurer Report –**

Clerk/Treasurer Dawes reported on the following:

- Third quarter property taxes are due by February 16<sup>th</sup>, as the 15<sup>th</sup> is Presidents' Day.
- Ballots for the March 2<sup>nd</sup> annual town meeting elections have been received. More than 1,100 ballots are being mailed out to those who have requested them to date.

**Liquor Control – NONE.**

**City Manager's Report -** Manager Mackenzie reported on the following:

- COVID update: no operational changes since last week. Governor Scott has loosened restrictions on team sports, and hockey games may begin this Friday.
- The auditorium is being used as a state COVID vaccination site at least through March.
- The reappraisal RFP and the full-time assessor notice were released in late January.
- The proposed FY22 budget will be posted on the City website by the end of the week. The Manager is developing his annual budget presentation.
- Annual report books are due next week.

**Visitors and Communications – NONE**

**Old Business – NONE**

**New Business –**

**A) Employee Longevity Recognition Program.**

Manager Mackenzie reviewed the list of employees who had their anniversaries in 2020 including:

Bill Demell	Streets	10 years
John Mott	Police – Meters	10 years
Matt Cetin	Fire	15 years
Mike Charbonneau	Fire	15 years
William Haynes	Fire	15 years
Larry Eastman	Police	20 years
Rob Lowe	Dispatch	20 years
Kathryn Bramman	Assessing	35 years
Donny Bullard	Cemetery	40 years
Joe Rouleau	Wastewater	40 years

Council acknowledged and thanked these employees for their years of service to the City.

**B) Mayoral Proclamation for Barre City Employee Recognition Week.**

Mayor Herring read his proclamation naming February 8-14 as Employee Recognition Week.

**C) Aldrich Library Quarterly Update.**

Library executive director Loren Polk gave a Powerpoint year-at-a-glance presentation for 2020 highlighting the number of books and digital titles borrowed, number of computer sessions, and over 70,000 visits to the library in spite of COVID. While closed to the public, the library continues to offer curbside services, appointments for computer access, assistance to Capstone for income tax prep, and assistance with online registrations for COVID vaccinations. The library received a grant to install an enhanced router in the East Barre branch, which is providing additional WiFi coverage to the surrounding communities. The library is adding to the oral history collection on the website, they're holding a virtual benefit auction through the month of February, and continue to offer virtual book discussions.

**D) Barre Area Development Quarterly Update.**

BADC executive director Cody Morrison gave a Powerpoint presentation on recent activities including technical assistance research, business recruitment, marketing, business assistance, expansion opportunities, compiling inventories of commercial properties and developable land, grant assistance, and advertising. Mr. Morrison spoke of COVID impacts on the regional labor market and economic recovery.

**E) Barre Partnership Update.**

Barre Partnership executive director Tracie Lewis gave a Powerpoint presentation covering events and activities over the past three months including holiday decorating, the ugly sweater contest, Barre Bucks local merchant holiday promotion, and the holiday house decorating contest. Ms. Lewis said the Partnership has applied for a grant to install seating and décor along the Pearl Street pedestrian way, and is holding a snowman contest through February.

**F) Vermont Human Trafficking Taskforce Presentation.**

Roz Renfrew and Katie Newell from the Vermont Human Trafficking Task Force gave a Powerpoint presentation on the program, which has been in existence for 10 years. Councilor Reil serves on the Task Force's training and outreach committee. Ms. Renfrew spoke about multi-disciplinary outreach, supporting survivors, and holding perpetrators accountable. Ms. Newell said they work closely with the US Attorney's office, VT Attorney General's office, VT Department of Children and Families, and VT State Police. The Task Force helps victims navigate the systems and services. Ms. Newell spoke of the elements of human trafficking, cases in Vermont, and how to support survivors.

**G) Review Council Onboarding Document.**

Mayor Herring gave a brief overview of the document. Councilor Reil said she will work on creating a glossary of acronyms.

**Other) Appointment of Interim Assessor.**

Manager Mackenzie said on advice from City Attorney Oliver Twombly, he has appointed Planning Director Janet Shatney as Interim Assessor until the position is filled. Mr. Twombly recommended the appointment be presented to and ratified by the Council. Council ratified the appointment on motion of Councilor Boutin, seconded by Councilor Hemmerick. **Motion carried on roll call vote, with all voting in favor.**

**Round Table –**

Councilor Hemmerick said it was great to hear the updates from the local organizations. He asked how much money was raised through the holiday parking meter program, and Manager Mackenzie said approximately \$2,200 was raised and donated to the Vermont Foodbank.

**Executive Session – NONE**

The Council meeting was adjourned by Mayor Herring at 9:07 PM.

There is no audio recording of this meeting. The meeting was recorded on the video conference platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

By check number for check acct 01(GENERAL FUND) and check dates 02/10/21 thru 02/10/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
01095 A & L MACHINING INC							
	06039	labor,seal	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	182.55	139691
01148 ACTION TOWING SERVICE							
	16614	tow vehicle	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	155.00	139692
	16702	tow vehicle	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	155.00	139692
					-----	310.00	
01088 AFSCME COUNCIL 93							
PR01:215	PR-02/10/21	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	171.54	E73
01052 AHEARN WILLIAM							
	012321	inspection lights	001-8050-340.0941	EQUIPMENT - SAFETY	0.00	198.51	E72
01013 ALLAN JONES & SONS INC							
	75533	6 tires	002-8220-320.0743	TRUCK MAINT	0.00	1,128.00	139693
01060 AMAZON CAPITAL SERVICES							
	19WH-0122	usb charger	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	25.98	139694
	4W14-0127	phone case	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	34.89	139694
	6PHN-0129	hoop II step	001-7015-320.0720	CAR/TRUCK MAINT	0.00	93.58	139694
	DPQH-0129	phone cases	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	34.87	139694
	DPQH-0129	phone cases	003-8300-340.0941	EQUIPMENT - SAFETY	0.00	18.98	139694
	FMMK 1230	stand-up desk,lights	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	328.77	139694
	FMMK 1230	stand-up desk,lights	001-7015-320.0720	CAR/TRUCK MAINT	0.00	107.97	139694
	JKDW-0129	file folders,freight	001-6055-350.1053	OFFICES SUPPLIES/EQUIPMEN	0.00	214.20	139694
					-----	859.24	
01093 AMERICAN ROCK SALT CO LLC							
	0656973	salt	001-8050-360.1184	SALT - SNO	0.00	7,319.52	139695
	0657851	salt	001-8050-360.1184	SALT - SNO	0.00	5,852.08	139695
					-----	13,171.60	
01049 AMERICAN TOWER CORP							
	3496210	tower rental	001-6055-320.0725	TOWER RENTAL FEE	0.00	173.89	139696
01179 ANDY EMERSON LLC							
	020221	labor,materials bathrooms	050-6100-320.0740	CIVIC CENTER EQUIPMENT	0.00	13,300.00	139697
	020221	labor,materials bathrooms	050-5830-340.1165	2020 \$1.7M BOND ALUMNI BO	0.00	7,500.00	139697
					-----	20,800.00	
01057 AT&T MOBILITY							
	0222-0119	service 12/12/20-1/11/21	001-5040-200.0214	TELEPHONE	0.00	50.00	139698
	0222-0119	service 12/12/20-1/11/21	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	87.78	139698
	0222-0119	service 12/12/20-1/11/21	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	583.51	139698

By check number for check acct 01(GENERAL FUND) and check dates 02/10/21 thru 02/10/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	0222-0119	service 12/12/20-1/11/21	001-7020-200.0214	TELEPHONE	0.00	62.53	139698
	0222-0119	service 12/12/20-1/11/21	001-7030-200.0214	TELEPHONE	0.00	18.26	139698
	0222-0119	service 12/12/20-1/11/21	001-8050-200.0214	TELEPHONE	0.00	10.00	139698
	0222-0119	service 12/12/20-1/11/21	002-8200-200.0214	TELEPHONE	0.00	88.51	139698
	0222-0119	service 12/12/20-1/11/21	002-8220-200.0214	TELEPHONE	0.00	10.00	139698
	0222-0119	service 12/12/20-1/11/21	003-8300-200.0214	TELEPHONE	0.00	10.00	139698
	0222-0119	service 12/12/20-1/11/21	003-8330-200.0214	TELEPHONE	0.00	10.00	139698
	0222-0119	service 12/12/20-1/11/21	001-6055-200.0214	TELEPHONE LANDLINE	0.00	39.93	139698
	0222-0119	service 12/12/20-1/11/21	001-8500-200.0214	TELEPHONE	0.00	50.31	139698
	0222-0119	service 12/12/20-1/11/21	001-6045-310.0616	PAGERS/AIR CARDS	0.00	132.06	139698
	2543-0121	service 12/12-1/11	001-6040-200.0215	CELL PHONES/AIR CARDS	0.00	313.92	139698
	3519-0121	service 12/12-01/11	001-8050-200.0214	TELEPHONE	0.00	36.54	139698
	3519-0121	service 12/12-01/11	003-8300-200.0214	TELEPHONE	0.00	44.02	139698
	3519-0121	service 12/12-01/11	003-8330-200.0214	TELEPHONE	0.00	18.32	139698
	7839-0121	service 12/12-01/11	001-8020-200.0214	TELEPHONE	0.00	148.18	139698
					0.00	1,713.87	
<b>01187 ATC GROUP SERVICES LLC</b>							
	2322659	professional services	048-8315-200.0210	ENT ALY O&M	0.00	920.97	139700
<b>23018 AUBUCHON HARDWARE</b>							
	1632437970	batteries,hook cups,bulbs	001-6040-310.0612	BREATHING APPARATUS	0.00	5.39	139701
	1632437970	batteries,hook cups,bulbs	001-6040-320.0720	CAR/TRUCK MAINT	0.00	16.18	139701
	1632437970	batteries,hook cups,bulbs	001-6040-350.1053	OFFICE SUPPLIES	0.00	3.22	139701
	1632437970	batteries,hook cups,bulbs	001-6040-350.1056	TRAINING SUPPLIES	0.00	13.47	139701
	1632437970	batteries,hook cups,bulbs	001-6040-440.1240	COMP SOFTWARE/OFF EQUIP	0.00	25.98	139701
	498035	nipples,tape	001-8050-320.0742	SNOW EQUIP MAINT	0.00	4.56	139701
	498063	batteries	003-8330-320.0737	LAB MAINT	0.00	37.96	139701
	498075	bowl,ring	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	7.81	139701
	498082	flange	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	6.29	139701
	498083B	weatherstripping	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	20.66	139701
	498084	flapper	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	4.49	139701
	498088A	credit-weatherstripping	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	-12.58	139701
	498129	bolt	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	5.12	139701
	498134	surge protectors	002-8220-320.0737	LAB MAINT	0.00	14.39	139701
	498149A	coupling,malls	002-8220-320.0740	EQUIPMENT MAINT	0.00	5.73	139701
	498156	flappers	003-8300-320.0727	BLDG & GROUNDS MAINS	0.00	10.78	139701
	498157	angle sponges	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	8.98	139701
	498158	compound	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	8.99	139701
	498258	glue,padlock	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	13.48	139701
					0.00	200.90	
<b>01209 AVENU INSIGHTS &amp; ANALYTICS</b>							
	B-021768	perfect vision system	001-5070-220.0417	RECORDING OF RECORDS	0.00	950.00	139704
<b>02123 BARRE PARTNERSHIP THE</b>							
	21CITYFEB	FY21 Feb payment	001-8035-120.0172	BARRE PARTNERSHIP	0.00	5,416.66	139705

By check number for check acct 01(GENERAL FUND) and check dates 02/10/21 thru 02/10/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
02204	BENOIT ELECTRIC INC						
	4547	labor	002-8220-320.0740	EQUIPMENT MAINT	0.00	140.00	139706
02120	BIGRAS AUTO & TIRE INC						
	4668	labor	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	70.00	139707
	4782	labor,alternator,starter	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	786.32	139707
	4791	labor,cat converter,manif	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	774.12	139707
	4803	labor,muffler,nuts,pipe	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	491.30	139707
					-----	-----	
					0.00	2,121.74	
02255	BISSON EUGENE & COBELENA OR CITY O						
	01177B	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	88.01	139708
02241	BOMBARDIER TIMOTHY						
	020221	phone stipend,gas,meals	001-6050-230.0511	LOCK-UP MEALS	0.00	64.81	E74
	020221	phone stipend,gas,meals	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	50.00	E74
	020221	phone stipend,gas,meals	001-6050-330.0835	VEHICLE FUEL	0.00	477.79	E74
					-----	-----	
					0.00	592.60	
02031	BUZZI'S GARAGE						
	123120	labor	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	187.50	139709
03062	C FORD PROFESSIONAL LETTERING						
	15053	letter air bottles	001-6040-310.0612	BREATHING APPARATUS	0.00	82.50	139710
03043	CASELLA WASTE MGT INC						
	2480057	temp dumpster,trash	001-8050-200.0213	RUBBISH REMOVAL	0.00	393.61	139711
03205	CITY OF BARRE PENSION PLAN & TRUST						
	PR01:215 PR-02/10/21	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	434.45	139787
03337	COMMUNITY BANK NA						
	PR01:215 PR-02/10/21	Payroll Transfer	001-2000-240.0001	FEDERAL TAX PAYABLE	0.00	12,306.05	139789
	PR01:215 PR-02/10/21	Payroll Transfer	001-2000-240.0004	FICA PAYABLE	0.00	18,192.74	139789
					-----	-----	
					0.00	30,498.79	
03308	COMMUNITY BANK NA						
	PR01:215 PR-02/10/21	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	235.00	139788
03315	CONSOLIDATED COMMUNICATIONS						
	011821	radio circuits 12/18-1/17	001-8020-320.0724	RADIO MAINT	0.00	35.87	139712
	011821	radio circuits 12/18-1/17	001-8050-320.0724	RADIO MAINT	0.00	35.87	139712
	011821	radio circuits 12/18-1/17	002-8200-320.0724	RADIO MAINT	0.00	35.88	139712
	011821	radio circuits 12/18-1/17	002-8220-320.0724	RADIO MAINT	0.00	66.96	139712
					-----	-----	
					0.00	174.58	
04071	DEAD RIVER CO						
	011821	fuel oil,lic fee,fuel tax	001-6043-330.0833	FUEL OIL	0.00	2,324.30	139713

By check number for check acct 01(GENERAL FUND) and check dates 02/10/21 thru 02/10/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	011821	fuel oil,lic fee,fuel tax	001-8500-330.0828	FUEL OIL - OFFICE	0.00	109.96	139713
	011821	fuel oil,lic fee,fuel tax	001-7015-330.0831	WHEELLOCK BLDG FUEL	0.00	267.44	139713
	012521	fuel oil,lic fee,fuel tax	001-6043-330.0833	FUEL OIL	0.00	553.15	139713
	012521	fuel oil,lic fee,fuel tax	001-7015-330.0831	WHEELLOCK BLDG FUEL	0.00	159.03	139713
	012521A	fuel oil,lic fee,fuel tax	001-8050-330.0829	FUEL OIL - GARAGE	0.00	731.14	139713
	012521A	fuel oil,lic fee,fuel tax	002-8200-330.0829	FUEL OIL - GARAGE	0.00	295.11	139713
	012521A	fuel oil,lic fee,fuel tax	003-8330-330.0825	FUEL OIL	0.00	770.30	139713
					-----		
					0.00	5,210.43	
<b>04095 DUFRESNE GROUP</b>							
	15130	survey call,topo,drafting	003-8430-500.1401	2.5M-N MAIN ST PUMP STATI	0.00	200.00	139714
	15131	engineering services	002-8200-320.0752	HYDRANTS MAINT	0.00	648.75	139714
	15161	meeting,convert files	002-1000-190.0410	CONSTRUCTION IN PROGRESS	0.00	665.00	139714
					-----		
					0.00	1,513.75	
<b>05084 EAGLE POINT GUN/T J MORRIS &amp; SONS</b>							
	141563	ammo	001-6050-340.0942	AMMUNITION	0.00	364.61	139715
<b>05069 EDWARD JONES</b>							
PR01:215	PR-02/10/21	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	201.00	139790
<b>05059 ENDYNE INC</b>							
	355403	lab services	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	100.00	139716
	359821	lab services	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	100.00	139716
	360942	lab services	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	115.00	139716
					-----		
					0.00	315.00	
<b>05030 ESMI OF NEW YORK LLC</b>							
	22107	sludge disposal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	5,029.35	139717
	22113	sludge disposal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	2,468.20	139717
					-----		
					0.00	7,497.55	
<b>05056 ESSEX EQUIPMENT</b>							
	20003834-1	lift rental,delivery chgs	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	300.00	139718
<b>05041 ETERNITY MARKETING LLC</b>							
	0344408	website work-COVID	001-5040-110.0152	WEB SITE VENDOR MAINT ALL	0.00	150.00	139719
<b>05007 EVERETT J PRESCOTT INC</b>							
	5804823	pipe ductile	002-8200-320.0750	MAIN LINE MAINT	0.00	4,105.60	139720
	5819319	serv box exts,covers	002-8200-320.0755	SERVICES MAINT (CURBS)	0.00	262.30	139720
	5822254	cplgs,spray paint	002-8200-320.0750	MAIN LINE MAINT	0.00	1,028.00	139720
	5822260	serv box ext,covers	002-8200-320.0755	SERVICES MAINT (CURBS)	0.00	91.82	139720
					-----		
					0.00	5,487.72	
<b>06009 F W WEBB CO</b>							
	70201740	coil,freight	003-8330-320.0737	LAB MAINT	0.00	185.33	139721

By check number for check acct 01(GENERAL FUND) and check dates 02/10/21 thru 02/10/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
06065 FISHER AUTO PARTS							
	649620	windshield solvent	001-8500-320.0720	VEHICLE/BACKHOE MAINT	0.00	3.13	139722
06012 FISHER SCIENTIFIC							
	8658424	filters,solvent,bottles	003-8330-320.0737	LAB MAINT	0.00	331.52	139723
07073 G D MACHINES							
	424482	labor,welding,supplies	001-8050-320.0742	SNOW EQUIP MAINT	0.00	194.75	139724
	424483	labor	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	170.00	139724
					-----	364.75	
07006 GREEN MT POWER CORP							
	20586-1220	N Main St/Maple Ave light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	103.01	139725
	30586-1220	Maple Ave/Summer St lig	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	44.34	139725
	579510-1220	Hill St/Washington St lig	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	3.27	139725
	58336-0121	N Main St pump station	003-8300-200.0212	ELECTRICITY NO MAIN ST	0.00	411.75	139725
	60586-1220	Summer/Elm St traffic lig	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	2.63	139725
	62174-0121	N Front St WWTP	003-8330-200.0210	ELECTRICITY	0.00	12,074.29	139725
	69716-0121	Bailey St tank	002-8200-200.0208	Electricity-Bailey St	0.00	23.19	139725
	72080-1220	S Main St/Parkside Terr	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	94.39	139725
	80586-0121	street lights	001-6060-200.0210	ELECTRICITY	0.00	11,249.53	139725
	89336-0121	Hope Cemetery office	001-8500-200.0221	ELECTRICITY-OFFICE	0.00	106.41	139725
	951210-1220	Hill St/Ayers St light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	108.01	139725
					-----	24,220.82	
08904 GREERS DRYCLEANING							
	123120	uniform cleaning	001-6040-340.0945	DRY CLEANING	0.00	38.20	139727
	123120	uniform cleaning	001-6050-340.0945	DRY CLEANING	0.00	298.25	139727
					-----	336.45	
07074 GW LOCKSMITH LLP							
	8612	labor,travel	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	75.00	139728
08001 HACH CO							
	12286248	refill vials,freight	002-8220-320.0737	LAB MAINT	0.00	210.87	139729
	12297171	solutions,freight	003-8330-320.0737	LAB MAINT	0.00	126.03	139729
					-----	336.90	
08040 HISCOCK III BENJAMIN & SAMANTHA DA							
	02546	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	6,020.61	139730
08106 HUTCH CRANE AND PUMP RENTAL CORP							
	14289	crane rental	003-8330-320.0740	EQUIPMENT MAINT	0.00	900.00	139731
	14314	crane rental	003-8330-320.0740	EQUIPMENT MAINT	0.00	900.00	139731



By check number for check acct 01(GENERAL FUND) and check dates 02/10/21 thru 02/10/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
					0.00	1,800.00	
09033	IMPACT FIRE SERVICES						
	8460907	annual maint	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	90.00	139732
09021	IRVING ENERGY						
	548116	propane	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	0.10	139733
	751788	propane	002-8220-330.0836	BOTTLED GAS	0.00	1,066.93	139733
	779417	propane	001-7035-330.0836	BOTTLED GAS	0.00	653.63	139733
	84721	propane	001-7020-330.0836	BOTTLED GAS	0.00	210.16	139733
	85163	propane	001-7030-330.0836	BOTTLED GAS	0.00	184.05	139733
	85568	propane	001-7030-330.0836	BOTTLED GAS	0.00	72.79	139733
					0.00	2,187.66	
11035	KELLY JOSEPH						
	020321	WC Fica/Medicare 20	002-8200-110.0150	FICA	0.00	247.41	139734
11006	KIRKPATRICK TROY						
	020321	WC Fica/Medicare 20	001-6050-110.0150	FICA	0.00	1,022.76	139735
12032	LAKES REGION FIRE APPARATUS INC						
	31023	backup light, freight	001-6040-320.0720	CAR/TRUCK MAINT	0.00	221.88	139736
12109	LARAMIE WATER RESOURCES LLC						
	799	backflow tests, travel tim	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	675.00	139737
12009	LOWELL MCLEODS INC						
	S61403	steel	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	25.00	139738
	S63456	steel, cutting	001-8050-320.0742	SNOW EQUIP MAINT	0.00	69.38	139738
	S63567	bolts	001-8050-320.0743	TRUCK MAINT - STS	0.00	13.98	139738
					0.00	108.36	
13102	MACKENZIE STEVEN E						
	020821	subscription, zoom, cards	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	549.63	139791
	020821	subscription, zoom, cards	001-5040-130.0184	MANAGER'S EXPENSES	0.00	18.58	139791
					0.00	568.21	
13038	MARTIN APPRAISAL SERVICES INC						
	5260	land appraisal-US Rte 2	048-9130-510.4203	PROPERTY SALE EXPENSES	0.00	2,400.00	139739
13195	MATTHEW BENDER & CO INC						
	23208430	Vt StatsnSupp pkg, freight	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	295.16	139740
13075	MCWILLIAM JAMES						
	2020-21	services 1/25-1/29/21	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	225.00	139741

By check number for check acct 01(GENERAL FUND) and check dates 02/10/21 thru 02/10/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
<b>13189 MILES SUPPLY INC</b>							
	013021	tissue,towels,liners,soap	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	77.88	139742
	013021	tissue,towels,liners,soap	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	344.21	139742
	144980-01	tyvex coveralls	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	173.75	139742
					0.00	595.84	
<b>13166 MILLER JUSTIN &amp; TASHA WAGNER</b>							
	01601	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	13.32	139743
<b>13210 MVP HEALTH CARE INC</b>							
	010121	prem 1/1-1/31/21	001-2000-240.0008	HEALTH PAYABLE	0.00	6,343.81	139744
	010121	prem 1/1-1/31/21	001-9020-110.0151	HEALTH INSURANCE	0.00	73,178.84	139744
	010121	prem 1/1-1/31/21	002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,892.26	139744
	010121	prem 1/1-1/31/21	002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,865.87	139744
	010121	prem 1/1-1/31/21	003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,015.47	139744
	010121	prem 1/1-1/31/21	003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,561.85	139744
	020121	prem 2/1-2/28/21	001-2000-240.0008	HEALTH PAYABLE	0.00	6,309.68	139744
	020121	prem 2/1-2/28/21	001-9020-110.0151	HEALTH INSURANCE	0.00	72,530.35	139744
	020121	prem 2/1-2/28/21	002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,892.26	139744
	020121	prem 2/1-2/28/21	002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,865.87	139744
	020121	prem 2/1-2/28/21	003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,015.47	139744
	020121	prem 2/1-2/28/21	003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,561.85	139744
					0.00	183,033.58	
<b>14016 NELSON ACE HARDWARE</b>							
	249518	key	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	2.55	139745
<b>14154 NORTH COUNTRY FEDERAL CREDIT UNION</b>							
	PR01:215	PR-02/10/21 Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	75.00	139792
	PR01:215	PR-02/10/21 Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	112.00	139792
					0.00	187.00	
<b>14081 NORTHERN TOYOTALIFT</b>							
	PSI-00554	labor,parts	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	758.92	139746
<b>14121 NORTHFIELD AUTO SUPPLY</b>							
	330589	bearing assy,thermostat	003-8330-320.0740	EQUIPMENT MAINT	0.00	204.08	139747
	330663	credit-bearing assy	003-8330-320.0740	EQUIPMENT MAINT	0.00	-176.49	139747
	331269	power service diesel	001-8050-320.0743	TRUCK MAINT - STS	0.00	95.88	139747
	331370	air filter	001-8050-320.0743	TRUCK MAINT - STS	0.00	88.15	139747
	331401	slide terminal	001-8050-320.0742	SNOW EQUIP MAINT	0.00	3.23	139747
	331444	toggle switch	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	29.98	139747
	331464	fittings	001-8050-350.1061	SUPPLIES - GARAGE	0.00	3.49	139747
	331500	oil,filter	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	37.17	139747
	331526	power steering fluid	003-8330-320.0743	TRUCK MAINT	0.00	56.97	139747

By check number for check acct 01(GENERAL FUND) and check dates 02/10/21 thru 02/10/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	331532	oil, filters	002-8220-320.0743	TRUCK MAINT	0.00	52.83	139747
	331535	oil filter cap wrench	002-8220-320.0743	TRUCK MAINT	0.00	7.59	139747
	331641	power steering fluid	001-8050-350.1061	SUPPLIES - GARAGE	0.00	18.99	139747
	331755	fittings, hose	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	29.24	139747
	331835	hyd fluid	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	194.99	139747
	331835	hyd fluid	001-8050-320.0743	TRUCK MAINT - STS	0.00	195.00	139747
					-----		
					0.00	841.10	
14089 NORTHFIELD SAVINGS BANK							
	HSA-FLEURY	HSA advance	001-2000-240.0013	HSA PAYABLE	0.00	3,001.50	139749
PR01:215	PR-02/10/21	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	1,276.39	139793
PR01:215	PR-02/10/21	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	381.00	139793
					-----		
					0.00	4,658.89	
14055 NORWAY & SONS INC							
	16024	labor, lights, straps, conn	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	1,207.33	139750
	16044	labor	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	50.00	139750
	16046	labor	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	50.00	139750
	16047	labor, lights, straps, conns	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	465.25	139750
	16048	labor, ballast	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	68.23	139750
					-----		
					0.00	1,840.81	
14059 NOVUS BECKLEY HILL SOLAR LLC							
	41	est monthly generation	002-8220-200.0212	BECKLEY HILL SOLAR PROJ	0.00	6,042.00	139751
15020 O'REILLY AUTOMOTIVE INC							
	216368	antifreeze	003-8330-320.0743	TRUCK MAINT	0.00	51.96	139752
15046 OFFICE OF CHILD SUPPORT							
PR01:215	PR-02/10/21	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	152.31	139794
15031 OFFICE SYSTEMS OF VERMONT INC							
	26AR442930	toner	001-5040-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	51.16	139753
15051 ONE CREDIT UNION							
PR01:215	PR-02/10/21	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	1,353.48	139795
15003 ORMSBY'S COMPUTER SYSTEMS INC							
	38149	support services	001-5040-110.0153	NETWORK HW/SW EXPENSES	0.00	75.00	139754
16048 PARSONS							
	52939	service 12/1-12/31/20	001-8050-320.0743	TRUCK MAINT - STS	0.00	8.84	139755
	54314	service 1/1-1/31/21	001-8050-320.0743	TRUCK MAINT - STS	0.00	4.42	139755
					-----		
					0.00	13.26	
16077 PERSHING LLC							
PR01:215	PR-02/10/21	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	225.00	139796

By check number for check acct 01(GENERAL FUND) and check dates 02/10/21 thru 02/10/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
16005	PETE'S EQUIPMENT SALES & RENTALS I R-14862	loader rental,hauling	001-8050-210.0320	EQUIPMENT RENTAL - SNO	0.00	3,225.00	139756
16031	PETES TIRE BARNS INC 022693	tires	001-6040-320.0720	CAR/TRUCK MAINT	0.00	531.36	139757
16124	PIERCE JOEL 020121	reimb health ins	001-2000-240.0008	HEALTH PAYABLE	0.00	90.08	139758
16055	POIRIER HOLDEN 020121	reimb health ins	001-2000-240.0008	HEALTH PAYABLE	0.00	16.04	139759
16146	POULIOT BROOKE 013021	phone stipend	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	50.00	E75
16017	PRIMMER PIPER EGGLESTON & CRAMER P 012821	professional services	050-5830-380.1169	2020 \$1.7M BOND EXP LEGAL	0.00	350.00	139760
16102	PRUDENTIAL RETIREMENT PR01:215 PR-02/10/21	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	270.00	139797
17002	QUILL CORP 13988970	tape	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	1.99	139761
	14069579	folders	002-8220-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	37.98	139761
	14233307	catalog envelopes	001-5050-350.1053	OFFICE SUPPLIES	0.00	24.99	139761
					0.00	64.96	
18148	R K MILES 11551	garage door,kick plate	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	520.00	139762
18051	RADIO NORTH GROUP INC THE 24142805	straps,antennas	001-6040-310.0616	RADIOS/PAGERS	0.00	224.00	139763
18004	REYNOLDS & SON INC 3383003	gloves,freight	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	231.85	139764
	3385318	disp gloves	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	608.14	139764
					0.00	839.99	
19205	S B COLLINS INC 305794	diesel,taxes	001-8050-330.0835	VEHICLE FUEL	0.00	10,681.32	139765
	305799	unleaded gas,taxes	001-8050-330.0835	VEHICLE FUEL	0.00	7,303.08	139765
					0.00	17,984.40	
19157	SEAUVER DEBBIE 012321	disinfectant sprays	001-8020-370.1380	COVID-19 MATERIALS	0.00	30.58	139766

02/08/21  
03:00 pm

City of Barre Accounts Payable  
Warrant/Invoice Report # 21-32

By check number for check acct 01(GENERAL FUND) and check dates 02/10/21 thru 02/10/21

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
19007 SEWING BASKET THE		123120	alterations	001-6050-340.0940	CLOTHING	0.00	185.00	139767
19129 SLACK CHEMICAL CO INC		415022	chemicals	003-8330-360.1145	SODIUM BISULFITE	0.00	1,858.94	139768
19197 ST J FIRE EXTINGUISHER SALES & SER		73360	air bottles, labels	001-6040-310.0612	BREATHING APPARATUS	0.00	72.50	139769
19027 STUDIO PLACE ARTS INC OR CITY OF B		00944	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	175.00	139770
19247 STURGE BRYAN R		100000030000	prop tax overpayment	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	34.96	139771
19211 SULLIVAN POWERS & CO		128475	audit services	001-5010-220.0410	ANNUAL AUDIT	0.00	592.00	139772
20134 T & R PROPERTY MANAGEMENT LLC		1415VL000001	prop tax overpayment	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	64.88	139773
20096 TD BANK		012121	principal, interest	001-9050-230.0513	GRANITE MUSEUM BOND	0.00	6,163.97	139774
		012121	principal, interest	001-9070-230.0513	GRANITE MUSEUM INTEREST	0.00	121.53	139774
						0.00	6,285.50	
20073 TENCO INDUSTRIES INC		7368016	plow cylinder	001-8050-320.0742	SNOW EQUIP MAINT	0.00	161.97	139775
20050 TEXAS REFINERY CORP		211258	chassis grease	001-8050-330.0837	VEHICLE GREASE/OIL	0.00	358.50	139776
20002 TIMES ARGUS ASSOC INC		3115	advertise Chapter 3	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	100.05	139777
		3126A	advertise Chapter 11	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	56.55	139777
		7842A	advertise agenda 2/2	001-5010-230.0510	ADVERTISING/PRINTING	0.00	295.43	139777
						0.00	452.03	
20005 TOWN OF BARRE		020521	E Montpelier Rd prop tax	001-8500-320.0735	DUFRESNE GROUNDS & BLDGS	0.00	304.33	139778
21002 UNIFIRST CORP		4555831	uniform rental	001-8050-320.0743	TRUCK MAINT - STS	0.00	69.00	139779
		4555831	uniform rental	001-8050-340.0940	CLOTHING	0.00	214.32	139779
		4555831	uniform rental	002-8200-340.0940	CLOTHING	0.00	90.73	139779
		4555831	uniform rental	003-8300-340.0940	CLOTHING	0.00	56.84	139779

By check number for check acct 01(GENERAL FUND) and check dates 02/10/21 thru 02/10/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
					0.00	430.89	
21999	VALSANGIACOMO, DETORA & MCQUESTEN						
	020221	refund parking permit	001-4030-430.4038	PARKING PERMITS	0.00	196.30	139780
22181	VERMONT COMMERCIAL REFRIGERATION L						
	962	labor,vehicle charge	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	730.00	139781
	965	labor,thermostat,vehicle	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	1,170.60	139781
					0.00	1,900.60	
22100	VERMONT DEPT OF TAXES						
	PR01:215 PR-02/10/21	Payroll Transfer	001-2000-240.0002	STATE TAX PAYABLE	0.00	3,942.83	139798
22011	VIKING-CIVES USA						
	4503105	door,freight	001-8050-320.0743	TRUCK MAINT - STS	0.00	349.37	139782
	4503137	pins,cylinder,swivel	001-8050-320.0743	TRUCK MAINT - STS	0.00	3,314.46	139782
					0.00	3,663.83	
22006	VLCT PACIF						
	210020-Q1	prop/casualty/wc ins	001-9060-110.0159	WORKMAN'S COMPENSATION	0.00	50,825.00	139783
	210020-Q1	prop/casualty/wc ins	001-9060-110.0162	PROPERTY & CASUALITY	0.00	133,217.25	139783
	INT020010521	endorsements	001-9060-110.0162	PROPERTY & CASUALITY	0.00	56.00	139784
					0.00	184,098.25	
22177	VMERS DB-DON'T USE						
	PR-01/13/21	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	18.17	139799
22163	VRWA						
	011121	registrations	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	72.00	139785
23050	W B MASON CO INC						
	217467694	hand sanitizer,cleaner	001-7015-370.1380	COVID-19 MATERIALS	0.00	173.69	139786

02/08/21

City of Barre Accounts Payable

03:00 pm

Warrant/Invoice Report # 21-32

dmcnally

By check number for check acct 01(GENERAL FUND) and check dates 02/10/21 thru 02/10/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----------	----------------	---------------------	----------------	---------------------	-----------	----------------	-------

Report Total

573,037.28

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*573,037.28  
Let this be your order for the payments of these amounts.

---



---



---



---



---

## Employee Tax Summary Report

by name for check dates 02/10/21 thru 02/10/21

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 0090	ABARE, LANCE R.										
964.00	56.23	55.89	13.07	19.49	0.00	55.89	13.07	0.00	0.00	0.00	0.00
Employee: 0136	AHEARN, WILLIAM E.										
1874.23	154.77	114.96	26.89	89.72	0.00	114.96	26.89	0.00	0.00	0.00	0.00
Employee: 0145	ALDSWORTH, JOSEPH G.										
1669.06	142.69	99.16	23.19	40.90	0.00	99.16	23.19	0.00	0.00	0.00	0.00
Employee: 0155	AMARAL, ANTHONY C.										
575.00	34.04	35.65	8.34	7.46	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 0417	BARIL, JAMES A.										
1720.80	211.76	98.63	23.07	63.45	0.00	98.63	23.07	0.00	0.00	0.00	0.00
Employee: 0570	BENJAMIN, KENNETH S.										
863.98	83.02	52.46	12.27	24.74	0.00	52.46	12.27	0.00	0.00	0.00	0.00
Employee: 0580	BENSON, NICHOLAS J.										
1187.67	127.21	71.33	16.68	38.08	0.00	71.33	16.68	0.00	0.00	0.00	0.00
Employee: 0590	BERGERON, JEFFREY R.										
1290.50	89.01	73.92	17.29	28.64	0.00	73.92	17.29	0.00	0.00	0.00	0.00
Employee: 1005	BOMBARDIER, TIMOTHY J.										
1894.00	268.05	115.62	27.04	95.33	0.00	115.62	27.04	0.00	0.00	0.00	0.00
Employee: 1060	BOUTIN, SABRINA N.										
991.85	70.39	61.01	14.27	27.13	0.00	61.01	14.27	0.00	0.00	0.00	0.00
Employee: 1100	BRAMMAN, KATHRYN H.										
1024.40	106.97	63.02	14.74	31.88	0.00	63.02	14.74	0.00	0.00	0.00	0.00
Employee: 1097	BREAULT, BONNIE J.										
1380.65	174.42	79.90	18.69	52.24	0.00	79.90	18.69	0.00	0.00	0.00	0.00
Employee: 1130	BRENT, DOUGLAS S.										
1734.00	234.88	105.23	24.61	70.38	0.00	105.23	24.61	0.00	0.00	0.00	0.00
Employee: 1182	BROWN, ANDERSON C.										
804.72	51.75	48.92	11.44	21.55	0.00	48.92	11.44	0.00	0.00	0.00	0.00
Employee: 1390	BULLARD, DON A.										
1164.41	160.70	72.19	16.88	49.23	0.00	72.19	16.88	0.00	0.00	0.00	0.00
Employee: 1397	BULLARD, JONATHAN R.										
1508.32	185.16	89.75	20.99	55.47	0.00	89.75	20.99	0.00	0.00	0.00	0.00
Employee: 1675	CARMINATI, JOEL F., JR										
819.30	66.82	49.07	11.48	20.16	0.00	49.07	11.48	0.00	0.00	0.00	0.00
Employee: 1720	CETIN, MATTHEW J.										
1361.16	99.40	78.72	18.41	31.61	0.00	78.72	18.41	0.00	0.00	0.00	0.00
Employee: 1810	CHARBONNEAU, MICHAEL J.										
1568.21	166.23	84.81	19.83	49.79	0.00	84.81	19.83	0.00	0.00	0.00	0.00
Employee: 1815	CHASE, SHERRY L.										
785.20	68.65	44.77	10.47	20.73	0.00	44.77	10.47	0.00	0.00	0.00	0.00
Employee: 1964	COPPING, NICHOLAS R.										
1295.70	125.83	71.65	16.76	37.67	0.00	71.65	16.76	0.00	0.00	0.00	0.00
Employee: 2015	CRUGER, ERIC J.										
1119.60	114.53	67.32	15.74	34.28	0.00	67.32	15.74	0.00	0.00	0.00	0.00
Employee: 2205	CUSHMAN, BRIAN K.										
1264.20	89.05	72.74	17.01	28.72	0.00	72.74	17.01	0.00	0.00	0.00	0.00
Employee: 2240	DAWES, CAROLYN S.										
1196.60	117.93	70.10	16.39	35.17	0.00	70.10	16.39	0.00	0.00	0.00	0.00
Employee: 2330	DEGREENIA, CATHERINE I.										
1213.20	142.70	69.66	16.29	42.13	0.00	69.66	16.29	0.00	0.00	0.00	0.00
Employee: 2332	DEMELL, WILLIAM M.										
1239.53	140.88	71.58	16.74	42.18	0.00	71.58	16.74	0.00	0.00	0.00	0.00



City of Barre Payroll  
Employee Tax Summary Report  
by name for check dates 02/10/21 thru 02/10/21

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 2355	DEXTER, DONNEL A.										
1682.06	247.00	97.36	22.77	74.02	0.00	97.36	22.77	0.00	0.00	0.00	0.00
Employee: 2415	DONALD, LANCE B.										
1005.60	98.57	60.62	14.18	29.49	0.00	60.62	14.18	0.00	0.00	0.00	0.00
Employee: 2445	DROWN, JACOB D.										
1346.00	173.08	81.01	18.95	51.84	0.00	81.01	18.95	0.00	0.00	0.00	0.00
Employee: 2580	DURGIN, STEVEN J.										
1737.99	218.85	100.74	23.56	65.57	0.00	100.74	23.56	0.00	0.00	0.00	0.00
Employee: 2683	EASTMAN, LARRY E., JR										
1555.10	180.78	88.82	20.77	54.15	0.00	88.82	20.77	0.00	0.00	0.00	0.00
Employee: 2980	FARNHAM, BRIAN D.										
1428.15	174.70	86.28	20.18	52.33	0.00	86.28	20.18	0.00	0.00	0.00	0.00
Employee: 3027	FLEURY, JASON R.										
1311.60	138.76	72.55	16.97	41.55	0.00	72.55	16.97	0.00	0.00	0.00	0.00
Employee: 3275	FREY, JACOB D.										
1262.40	91.01	71.87	16.81	26.97	0.00	71.87	16.81	0.00	0.00	0.00	0.00
Employee: 3375	GAYLORD, AMOS R.										
1184.18	132.96	72.93	17.06	39.81	0.00	72.93	17.06	0.00	0.00	0.00	0.00
Employee: 3560	GILBERT, DAVID P.										
986.80	102.19	59.84	13.99	30.57	0.00	59.84	13.99	0.00	0.00	0.00	0.00
Employee: 3690	GRANDFIELD, HEATHER L.										
831.20	70.45	49.92	11.67	34.34	0.00	49.92	11.67	0.00	0.00	0.00	0.00
Employee: 4015	HASTINGS, CLARK H., III										
835.95	77.43	49.48	11.57	23.18	0.00	49.48	11.57	0.00	0.00	0.00	0.00
Employee: 4025	HAYNES, WILLIAM D.										
1232.36	112.42	67.46	15.78	33.64	0.00	67.46	15.78	0.00	0.00	0.00	0.00
Employee: 4100	HEDIN, LAURA T.										
1190.00	115.29	70.53	16.50	34.38	0.00	70.53	16.50	0.00	0.00	0.00	0.00
Employee: 4137	HERRING, JAMIE L.										
1165.99	65.88	71.80	16.79	30.56	0.00	71.80	16.79	0.00	0.00	0.00	0.00
Employee: 4213	HISLOP, PAMELA M.										
471.49	23.79	29.23	6.84	13.75	0.00	29.23	6.84	0.00	0.00	0.00	0.00
Employee: 4214	HOAR, BRIAN W.										
1220.80	49.43	67.37	15.76	25.97	0.00	67.37	15.76	0.00	0.00	0.00	0.00
Employee: 4230	HOULE, JONATHAN S.										
1357.20	164.69	83.00	19.41	49.32	0.00	83.00	19.41	0.00	0.00	0.00	0.00
Employee: 4250	HOWARTH, ROBERT C.										
1300.74	44.09	70.26	16.43	15.91	0.00	70.26	16.43	0.00	0.00	0.00	0.00
Employee: 4260	HOYT, EVERETT J.										
1133.18	80.65	63.95	14.96	36.38	0.00	63.95	14.96	0.00	0.00	0.00	0.00
Employee: 4710	JOSLIN, JOSHUA K.										
1256.95	120.68	76.20	17.82	47.04	0.00	76.20	17.82	0.00	0.00	0.00	0.00
Employee: 4745	KELLY, JOSEPH E., JR										
1117.83	43.48	60.07	14.05	15.80	0.00	60.07	14.05	0.00	0.00	0.00	0.00
Employee: 4770	KIRKPATRICK, TROY S.										
1432.55	142.31	82.74	19.35	40.21	0.00	82.74	19.35	0.00	0.00	0.00	0.00
Employee: 4790	KOSAKOWSKI, JOSHUA D.										
1112.63	123.33	66.22	15.49	36.92	0.00	66.22	15.49	0.00	0.00	0.00	0.00
Employee: 4906	LANGEVIN, RAYMOND P.										
1258.25	93.64	71.07	16.62	41.57	0.00	71.07	16.62	0.00	0.00	0.00	0.00
Employee: 4908	LAPERLE, JESSICA L.										
904.90	81.15	53.18	12.44	24.22	0.00	53.18	12.44	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 02/10/21 thru 02/10/21

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 4985	LEWIS, BRITTANY L.										
1102.32	116.84	67.86	15.87	34.97	0.00	67.86	15.87	0.00	0.00	0.00	0.00
Employee: 5010	LOWE, ROBERT L.										
1513.28	151.86	86.15	20.15	45.09	0.00	86.15	20.15	0.00	0.00	0.00	0.00
Employee: 5049	MACHIA, DELPHIA L.										
927.60	72.89	51.00	11.93	21.91	0.00	51.00	11.93	0.00	0.00	0.00	0.00
Employee: 5048	MACKENZIE, STEVEN E.										
2084.12	275.70	138.23	32.33	104.91	0.00	138.23	32.33	0.00	0.00	0.00	0.00
Employee: 5085	MALONEY, JASON F.										
1525.94	139.81	90.74	21.22	42.89	0.00	90.74	21.22	0.00	0.00	0.00	0.00
Employee: 5290	MARTEL, JOELL J.										
1422.28	159.42	83.16	19.45	47.62	0.00	83.16	19.45	0.00	0.00	0.00	0.00
Employee: 5425	MCGOWAN, JAMES R.										
1182.73	174.91	70.65	16.52	37.39	0.00	70.65	16.52	0.00	0.00	0.00	0.00
Employee: 5270	MCNALLY, DONNA C.										
1029.20	115.14	60.20	14.08	34.46	0.00	60.20	14.08	0.00	0.00	0.00	0.00
Employee: 5520	METIVIER, CHERYL A.										
913.30	89.92	56.14	13.13	26.89	0.00	56.14	13.13	0.00	0.00	0.00	0.00
Employee: 5600	MICHELI, STEVEN N.										
1555.21	128.17	94.98	22.21	44.51	0.00	94.98	22.21	0.00	0.00	0.00	0.00
Employee: 5701	MILLER, ROBERT W.										
2249.68	266.08	134.16	31.38	83.53	0.00	134.16	31.38	0.00	0.00	0.00	0.00
Employee: 5725	MONAHAN, DAWN M.										
1593.60	131.72	91.87	21.48	40.63	0.00	91.87	21.48	0.00	0.00	0.00	0.00
Employee: 5751	MORGAN, ELIJAH R.										
1115.20	97.30	69.14	16.17	40.02	0.00	69.14	16.17	0.00	0.00	0.00	0.00
Employee: 5765	MORRIS, SCOTT D.										
3210.63	310.89	197.75	46.25	145.32	0.00	197.75	46.25	0.00	0.00	0.00	0.00
Employee: 5768	MORRISON, CAMDEN A.										
1299.87	154.01	79.61	18.62	46.12	0.00	79.61	18.62	0.00	0.00	0.00	0.00
Employee: 5880	MURPHY, BRIEANNA E.										
1276.69	146.78	77.43	18.11	43.95	0.00	77.43	18.11	0.00	0.00	0.00	0.00
Employee: 5930	NORWAY, JOANNE P.										
721.60	65.05	42.70	9.99	19.73	0.00	42.70	9.99	0.00	0.00	0.00	0.00
Employee: 5940	NYKIEL, BRYAN T.										
1140.00	83.72	70.68	16.53	27.17	0.00	70.68	16.53	0.00	0.00	0.00	0.00
Employee: 6030	PARKER, ROWDIE Y.										
958.70	106.31	57.71	13.50	31.81	0.00	57.71	13.50	0.00	0.00	0.00	0.00
Employee: 6040	PARSHLEY, TONIA C.										
1272.04	127.43	71.94	16.83	38.15	0.00	71.94	16.83	0.00	0.00	0.00	0.00
Employee: 6088	PIERCE, JOEL M.										
1307.20	97.39	77.33	18.08	31.05	0.00	77.33	18.08	0.00	0.00	0.00	0.00
Employee: 6377	POIRIER, HOLDEN R.										
1064.18	103.20	63.76	14.91	30.88	0.00	63.76	14.91	0.00	0.00	0.00	0.00
Employee: 6395	POULIOT, BROOKE L.										
824.00	57.76	51.09	11.95	19.98	0.00	51.09	11.95	0.00	0.00	0.00	0.00
Employee: 6416	PROTZMAN, TODD A.										
575.00	46.13	35.65	8.34	14.38	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 6415	PRUITT, BRITTAIN J.										
1131.06	24.12	57.37	13.42	9.55	0.00	57.37	13.42	0.00	0.00	0.00	0.00
Employee: 6418	PULLMAN, DAVID L.										
726.60	56.30	43.32	10.13	17.22	0.00	43.32	10.13	0.00	0.00	0.00	0.00

City of Barre Payroll  
Employee Tax Summary Report  
by name for check dates 02/10/21 thru 02/10/21

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 6440	QUARANTA, STEPHANIE L.										
1317.30	191.81	74.76	17.48	51.96	0.00	74.76	17.48	0.00	0.00	0.00	0.00
Employee: 6600	REALE, MICHAEL R.										
1206.56	139.10	74.81	17.50	41.65	0.00	74.81	17.50	0.00	0.00	0.00	0.00
Employee: 6640	RIVARD, SYLVIE R.										
913.30	89.22	55.83	13.06	26.56	0.00	55.83	13.06	0.00	0.00	0.00	0.00
Employee: 6689	ROCHFORD, ZACHARY J.										
1623.30	148.52	100.64	23.54	46.54	0.00	100.64	23.54	0.00	0.00	0.00	0.00
Employee: 6818	ROULEAU, JOSEPH J.										
1320.40	107.39	75.50	17.66	31.82	0.00	75.50	17.66	0.00	0.00	0.00	0.00
Employee: 6870	RUBALCABA, DAVID T.										
1145.76	122.02	69.60	16.28	36.53	0.00	69.60	16.28	0.00	0.00	0.00	0.00
Employee: 6874	RYAN, PATTY L.										
1525.52	211.90	94.58	22.12	70.49	0.00	94.58	22.12	0.00	0.00	0.00	0.00
Employee: 7049	SCHAUER, RUSSELL A.										
1332.00	70.85	79.16	18.51	23.45	0.00	79.16	18.51	0.00	0.00	0.00	0.00
Employee: 7100	SEAVER, DEBBIE L.										
1105.01	168.94	65.50	15.32	55.10	0.00	65.50	15.32	0.00	0.00	0.00	0.00
Employee: 7190	SHATNEY, JANET E.										
1224.20	82.08	70.11	16.40	26.71	0.00	70.11	16.40	0.00	0.00	0.00	0.00
Employee: 7220	SHERIDAN, GARY R., JR										
1866.00	226.75	114.05	26.67	67.69	0.00	114.05	26.67	0.00	0.00	0.00	0.00
Employee: 7312	SMITH, CLINT P.										
1024.40	101.06	61.36	14.35	30.11	0.00	61.36	14.35	0.00	0.00	0.00	0.00
Employee: 7314	SOUTHWORTH, NORWOOD J.										
1036.42	115.55	63.77	14.91	34.58	0.00	63.77	14.91	0.00	0.00	0.00	0.00
Employee: 7330	STRACHAN, ROBBIE B.										
1191.30	89.90	72.62	16.98	26.04	0.00	72.62	16.98	0.00	0.00	0.00	0.00
Employee: 7334	STRASSBERGER, KIRK E.										
837.48	43.91	46.64	10.91	16.12	0.00	46.64	10.91	0.00	0.00	0.00	0.00
Employee: 7450	SUPERNULT, MERTON A.										
954.40	57.40	51.25	11.99	13.05	0.00	51.25	11.99	0.00	0.00	0.00	0.00
Employee: 7465	TAFT, FRANCIS R.										
1378.70	160.43	81.94	19.16	48.05	0.00	81.94	19.16	0.00	0.00	0.00	0.00
Employee: 7520	TILLINGHAST, ZACHARY M.										
1202.04	118.34	68.93	16.12	35.42	0.00	68.93	16.12	0.00	0.00	0.00	0.00
Employee: 7600	TUCKER, RANDALL L.										
1415.10	139.48	81.40	19.04	41.63	0.00	81.40	19.04	0.00	0.00	0.00	0.00
Employee: 7610	TUCKER, RUSSELL W.										
1470.93	193.23	83.57	19.55	57.89	0.00	83.57	19.55	0.00	0.00	0.00	0.00
Employee: 7843	WALLANT, DAVID R.										
1032.80	104.89	64.03	14.98	31.38	0.00	64.03	14.98	0.00	0.00	0.00	0.00
Employee: 8345	WORN, JESSICA L.										
1014.30	74.75	58.94	13.79	22.31	0.00	58.94	13.79	0.00	0.00	0.00	0.00
124691.44	12306.05	7372.17	1724.20	3942.83	0.00	7372.17	1724.20	0.00	0.00	0.00	0.00



## Employee Longevity Recognition Program

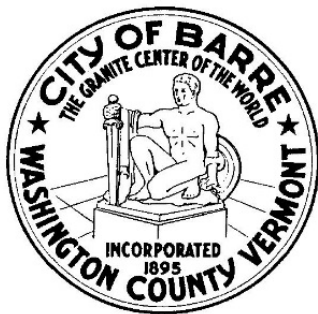
Bill Demell	Streets	10 years	
John Mott	Police – Meter	10 years	
Matt Cetin	Fire	15 years	
Mike Charbonneau	Fire	15 years	
William Haynes	Fire	15 years	
Larry Eastman	Police	20 years	
Rob Lowe	Dispatch	20 years	
Kathryn Bramman	Assessing	35 years	\$150 gift card
Donny Bullard	Cemetery	35 years	\$150 gift card
Joe Rouleau	Wastewater	40 years	\$200 gift card

# CITY OF BARRE, VERMONT MAYORAL PROCLAMATION

## A PROCLAMATION HONORING THE STAFF OF THE CITY OF BARRE AND BARRE CITY EMPLOYEE RECOGNITION WEEK

- WHEREAS, every day, twenty-four hours each day and 365 days a year (including 366 days in a leap year), Barre City residents and visitors are served by employees of the City of Barre; and
- WHEREAS, City employees provide efficiency, dedication, professionalism, and integrity through essential services to residents and visitors including public safety, emergency medical services, firefighting and prevention, code enforcement, transportation, water and sewer systems, infrastructure upgrade and maintenance, recreation and conservation, financial, policy, and records management, planning and assessment services, and provide vital strategic, administrative and support functions; and
- WHEREAS, City employees have much to offer, as demonstrated by their expertise and innovative ideas, and serve as examples by passing on institutional knowledge to train the next generation of public servants; and
- WHEREAS, all City employees are representative of Barre City's diverse community and come from a broad spectrum of ethnic, racial, and religious backgrounds, abilities, ages, gender identities, and sexual orientations; and
- WHEREAS, amid the COVID-19 pandemic, City employees continue to show their dedication, on the frontlines and behind the scenes, to tackle the City's challenges on our behalf; and
- WHEREAS, their service has allowed other essential services and daily operations to continue, minimizing the disruption in daily service from the City and other organizations supporting our residents, and continues to play a critical role in protecting our communities' health and safety; and
- WHEREAS, traditionally, the City holds an annual employee recognition luncheon, at which staff are recognized for their longevity and commitment to the City of Barre; and
- WHEREAS, City employees are our friends, our neighbors, and our family members committed to making life better for each and every one of us; and
- WHEREAS, without these public servants, continuity would be impossible in a democracy that regularly changes its representational leaders and elected officials;

NOW, THEREFORE, BE IT RESOLVED that I, Lucas J. Herring, Mayor of the City of Barre, Vermont, do hereby proclaim the week of February 8<sup>th</sup> to February 14<sup>th</sup>, 2020, as Barre City Employee Recognition Week, to recognize and promote the important contributions of these public servants, and encourage residents to reach out and thank these City employees for continuing to keep us safe, and selflessly serving the City of Barre during these unprecedented times.



*Lucas J. Herring*

Lucas J. Herring, Mayor

# CITY COUNCILOR ONBOARDING PROCESS

🚧 Note: Intent to expand further for outreach to new members of any body of the City.

## What to Expect as a Councilor?

Most people remember their first day on a new Board or Council. Our goal is to make you feel welcome and provide you with the tools, knowledge and an orientation plan that will start you on a path to a successful career with the City of Barre. Councilors will receive this information, introductions to staff, and the ability to tour the City facilities. The tour may include discussion of safety and emergency response plans. You will also spend time speaking with the City Clerk/Treasurer. There will be some forms to complete for payroll and to receive a parking pass. The Mayor or mentor will provide an overview of what to expect in the days ahead and provide you with the opportunity to discuss any additional questions you may have. Note: If you are elected during a Ward Caucus, you may work with the Manager to set up meetings to introduce yourself to Department Heads, which can occur during facility visits.

You will be given your City of Barre Portal login username and password and an overview of what is on the website.

## Needs for Day After Town Meeting Day:

- ❖ Meeting with City Manager or Designee for contact information for website and mailings
  - Mailing Address, personal email, phone contact
  - Place of work, work phone and other contact information as needed
  - Granite Name Plaque - Exec Asst to Manager
  - Business Cards - Exec Asst to Manager
- ❖ Receive Email Account and Portal Access from HR Administrator
  - Access PACIF University
  - Email setup and training on access
  - Supply username and Password to Staff Portal
  - Need to discuss moving items from the portal to SharePoint Site
- ❖ Meet with City Clerk/Treasurer for
  - Parking Permit
  - Councilor stipend, W-4 and I-9
    - Need to bring in two forms of identification (Passport, Driver's License, SS Card)
  - Oath of Office
- ❖ Provide information for mailing and to receive stipend (City Clerk/Treasurer)
  - Place contact information on City Website (Exec Asst to Manager)
- ❖ Oath of Office (City Clerk/Treasurer)
- ❖ Audit/Conflict of Interest Form (sign if required, and provide to Manager for Auditor)
  - Requested each year as part of the Audit to note any conflicts of interest

## Meetings within Two Weeks of Election:

- Meeting with the Mayor (Set up between Councilors)
  - Discussion on Council Priorities
  - Discussion on concerns/issues
  - Improvements to be made to onboarding process
- Meeting with the City Manager
  - Orientation/overview of City Mangers responsibilities and Operations
  - Orientation to the municipal budget and budgeting process
  - Orientation to Organizational Structure and Staffing
  - Introduction to Department Heads
- Meeting with City Clerk / Treasurer
  - Orientation to Clerk's Responsibilities
  - Orientation to Treasurer's Responsibilities
  - Other (include roles & responsibilities of serving on BCA & Board of Abatement (BOA))

## City Overview:

### What to expect in the months ahead?

You will meet regularly at Council meetings, which are typically every Tuesday at 7:00 p.m. Meetings may be cancelled if there isn't much to discuss, and the Council regularly takes one week a month off during the summer months. If there is no meeting, warrants are to be signed by the Mayor, the Council has designated a Councilor to sign if the Mayor is not available. Bodies of the City (which are Committees, Boards, Commissions, and work groups) will meet on schedules that each group will set up. You may attend any public meeting and may serve as a member of one or more of these bodies, also. These groups come before City Council to present recommendations or other items for action.

### List of Responsibilities of the Councilor

- Receiving Council Packets – Need to note if you want to receive this in paper or email
  - Currently all Councilors receive via email, along with meeting virtually.
- Review City Policy, Ordinance, Charter, and State Statutes – Can Request a “Policy Book”
  - Policies – Orientation and Review
    - Council Policies ([website](#))
      - Social Media Policy
      - Rules of Procure Policies
      - Email Use Policy
    - Operational and Personnel (Administrative) Policies (**to be in the portal/SharePoint?**)
  - Charter and Ordinance ([website](#))
  - Vermont Statutes online ([website](#))
  - Agendas and Minutes ([website](#))
- Become familiar with the City Budget and review previous meeting minutes and agendas
  - Most recent Budget – passed/failed on Town Meeting Day ([website](#))
    - Depending on timing, current and upcoming Budget should be available



- Water/Sewer Budget ([website or SharePoint?](#))
  - Be aware of Capital Plan and Infrastructure Projects ([website or SharePoint?](#))
  - Review the most recent Audit (On website and in annual report)
- City Councilors are also members of the following:
  - Board of Civil Authority (BCA). There is an orientation book that will be provided from the City Clerk. (Three ring binder)
  - Board of Abatement
  - Liquor Control Board (licenses, annual renewals)
  - Joint Meetings for Central Vermont Public Safety Authority (CVPSA)
- Become familiar with the City Organization Chart and Department Heads
  - Organization Chart ([website or SharePoint?](#))
    - Department Head to attend a council meeting (set up through Manager/Dept Head)
    - Department Heads include - Manager, Police Chief, Fire Chief, Public Works Director, Buildings and Community Services Director, Human Resources Administrator, Planning, Permitting & Assessing Services Director, Finance Director
  - Collective Bargaining (4) contracts (SharePoint)

## Council Meetings and Decisions

- Council uses the latest version of Robert's Rules of Order
  - Suggest reviewing information out on the web vs. having a formal training/cheat sheet
- Mayor acts as Chair during the meeting; spokesperson outside of the meeting
- Councilors cannot act on behalf of the City unless directed to do so by Council
- Council procedures allow for at least one person present at meeting location, with 3 calling in, to make a quorum
  - Location meeting requirement has been waived during COVID.
- Be aware of difference between Charter and training materials on Vermont Municipalities
  - Of six councilors and Mayor, seven members of Council, Quorum is 4 (regardless of number in attendance)
    - 5 of 7 members needed for 2/3rd majority votes
  - Meeting Types (Special, Regular, Emergency)
    - Charter allows Mayor to call a Council Meeting with 4 hours' notice, rather than standard 24 hours' notice
- Public Hearings
- Quasi-Judicial Hearings
- Review Ground Rules (listed on each agenda)

## Council Decorum

- Ground Rules for Debating
  - Rules may be reviewed periodically
  - Practice Mutual Respect
    - Assume Good Intent and Explain Impact

- Ask Clarifying Questions
  - If off course, interrupt and redirect
- Think, then A.C.T.
  - Alternatives – Identify All Choices
  - Consequences – Project Outcomes
  - Tell Your Story – Prepare Your Defense
- Ethics checks
  - Is it legal?
  - Is it in scope (Charter, Ordinance, Policy)?
  - Is it balanced?
- “ELMO” – Enough, Let’s Move On
  - Honor Time Limits
  - Be attentive, not repetitive
- Be open minded to different solutions or ideas
  - Remarks must be relevant and appropriate to the discussion; stay on subject.
  - Don’t leave with “silent disagreement”
  - Decisions agreed on by consensus when possible, majority when necessary
  - All decisions of Council are final
- No blame
  - Articulate Expectations of each other
  - We all deeply care about the City in our own way
  - Debate issues, not personalities
- Electronics
  - No texting/email/or videogames during the meeting
  - No notes are taken during Executive Session

## Training

- Property and Casualty Intermunicipal Fund (PACIF) university and Select Board Institute ([link in the portal, move to SharePoint?](#))
- Municipal Land Use ([document in Portal, move to SharePoint?](#))
- Local Government Day (Capitol Plaza) (February – HR Admin sign up Councilors)
- State Government Municipal Day
- Vermont League of Cities and Towns (VLCT) Town Fair (Fall – HR Admin sign up Councilors)
- Sexual Harassment training
- Unconscious and Implicit Bias Training
- Special Council meeting dedicated to Grand list: BCA hearings, abatements, and errors & omissions. District Advisor (from VT Dept. of Taxes Property Valuation and Review)
  - To be set up after Town Meeting Day

## Identify a Mentor

- Provide information for a senior Council member to contact to ask questions that will arise during the first few weeks on City Council.

- Serve as a contact and follow-up with the new Councilor for the first one to three months to help become acclimated.
- Some other roles the mentor may help with:
  - Tour the Facilities and Properties with the new Councilor.
  - Introduce the new Councilors to others in the City with whom they may have frequent communication.
- Follow up with the Councilor after meetings for the purposes of introductions and role clarity.

### City Facilities Tour (Group tours with Manager, on hold due to COVID)

- City Hall (Departments: Manager; Clerk/treasurer; Finance; Public Works; Planning, Permitting and Assessing)
- Water Treatment Facility (WTF)
- Wastewater Treatment Facility (WWTF)
- Public Works Campus
- Alumni Hall, Auditorium, BOR (Civic Center Complex, or CCC)
- Public Safety Building – Fire, EMS and Police (PSB)
- Optional (or over Summer) – pool, parks, key projects; make aware of city properties
  - What other parcels does the city own (Barre Town (multiple parcels), Orange, East Montpelier, etc.)

### Reoccurring Annual Items:

- January
  - 1st Public Hearing (2nd either Late Jan/early Feb) for Charter Changes
  - Warn Charter Changes and the Annual Meeting Warning, Accept petitions, ballot items
  - Review Budget/Presentation of the BSU budgets
  - Annual Report, Dedications, and Pictures
  - Charge Point Service Renewal
  - Community: Snow Sculpture Creation (BARRE PARTNERSHIP)
- February
  - Approve Highway Mileage Certificate
  - Approve No Appeal of Suit Pending the Grant List
  - Early Absentee voting begins
  - Informational Meetings for questions on the ballot
  - Community: Art in Windows, possible Ice Sculptures (Valentine’s Day events) (Barre Partnership)
- March
  - Town Meeting Day
  - Certificate of Open Highway
  - Community: Art in Windows (BUUSD Students)
- April
  - Community: Sunrise Service (Currier Park), Egg Hunt, Sexual Violence Awareness Week/Month
- May

- Yard Waste Drop off at the Auditorium
- Community: Green Up Day, Mother’s Day, Car Show (Thunder Road) Makers Fair and BBQ (Vermont Granite Museum) Memorial Day Parade (Barre Area Veterans Council)
- June
  - Tax Anticipation Note
  - Current Expense Note (as needed)
  - Discuss City Council Appointments and Approvals
    - There are also Mayoral appointments and appointments by the City Manager
  - Community: Rock Fire, Sidewalk Sales, Father’s Day, Concerts in the Park (Barre Partnership), Flag Day (Barre Area Veterans Council), National Pride Month
- July
  - Approve the Property Tax Rate/mail out tax bills
  - Approve Paving Contracts
  - Community: Barre Heritage Festival, Continued Concerts in the Park (Barre Partnership)
- August
  - Community: Continued Concerts in the Park (Barre Partnership)
- September
- October
  - Breast Cancer Awareness Month
  - Community: Downtown Trick-or-Treat, Employee Costume Contest, Pumpkin Carving (Barre Partnership)
- November
  - November 1st, extra mile day
  - Towing Contract and winter park ban
  - Free Holiday Parking request
  - Community: Window judging request (Barre Partnership), Barre 5k, Veteran’s Day Parade (and sometimes Boy Scout Parade), Hunters Widow Sales, “Cider” Monday, Employee Appreciation Dinner, Holiday Parade
- December
  - Snow Bees/ Thunder Chickens Snowmobile request
  - Dollar Drop on Main Street
  - Council Meeting to warn 1st and 2nd Public Hearing for Charter Changes
  - Audit Presentation
  - Community: Ugly Sweater Day, Winter Vigil (Currier Park)
- Entertainment Licenses for year-round Events: Barre Opera House, Old Labor Hall, Barre Elks Club, Gusto’s, Ladder 1 Grill, Mulligans, Studio Place Arts, American Legion, Vermont Granite Museum

## Items for Consideration for City Council

Below is a listing of items that may occur at different times throughout the year:

- Appointments:
  - Animal Control Officer

- Boards, Committees, Commissions (See Below)
- Approval of:
  - Accept donations (monuments, benches, etc.)
  - Animal Holding Agreements
  - Bonds
  - Building Permits
  - Closing the Grand List (after any contested properties are resolved)
  - Current Expense Note – CEN (May 2011 Flood)
  - Downtown Designation Renewal (5 years)
  - Easements
  - Error and Omissions Report by City Assessor
  - Fee Schedule changes (varies on fees and timeline)
    - Civic Center Complex Rate increases
    - Set Water/Sewer Rates
  - Business, Food and Entertainment licenses
  - Grants (varies, see below)
  - Letters of Support
  - Land and Timber Sales
  - Land Option and Purchase Agreements
    - Sales of property like Ward 5 School
  - Plans for the City (varies, see below)
  - Ratify Barre Community Justice Center (GBCJC) Board of Directors (varies)
  - Ratify Steel Workers/Department of Public Works (DPW)/Firefighters (IAFF)/Police contracts (###)
    - Listen to Union Grievance Appeals (varies)
  - Processions/parades and other street closures
  - Parking Lot Lease Agreements
    - Lease of Sidewalk usage
  - Resolutions
  - Set Tax Rate (July)
  - Staffing items
    - Annual Evaluation of the City Manager
    - Hiring City Manager
    - Set the City Clerk/Treasurer Compensation
  - Tax Anticipation Notes - TAN (June)
  - Tax Sales (varies)
  - Utility Relocation Agreements
  - Capital Equipment Purchases
    - Ambulances, fire trucks, dump trucks, tractors, vactors, etc.
  - VT Agency of Transportation (VTRANS) Annual Financial Plan (March)
- **Award**
  - Audit contract (every three years)
  - Heating Oil and Fuel Bids

- Mowing Paving Bids (Annual)
- Supplies Bid (Annual)
- **Funds**
  - Keith Fund Policy
    - Donations to 2012 Flood and Fuel Campaign
    - CVCAC (Capstone) Fuel Assistance Program
  - Brusa Trust
    - Recreation Program Scholarships
    - Shakespeare Program at Highgate
  - Revolving Loan Fund with Downstreet
- **Grant Applications (varies with group and timeline)**
  - Historic Grants
  - “Last Chance” Mitigation Grant
  - USDA Rural Development Grant
  - Community Development Block Grant
  - Circle/Barre City Policy Arrest Grant
  - Downtown Transportation Fund Grant
  - Pedestrian Program Grants
  - VT Buildings and General Services (BGS) Grants
  - Granite City Grocery Grant Application
  - Federal Arrest Grant Program
  - Department of Justice Grant
  - DTF Grant
  - VTrans Grant
  - Century 21 Grant
  - Vt Agency of Natural Resources (ANR) Ecosystem Restoration Grant
  - Water Asset Management Grant
  - ERP Grant
  - Clean Diesel and Clean Water Initiative Grants
  - VCDP Scattered Sites Grant
  - Municipal Roads Grant
  - Asset Management Grant
- **Review**
  - Capital Equipment Plans and Infrastructure Projects
    - Storm Culvert Replacements (as funded)
    - Facility repairs and improvements (as funded or emergency repair)
    - Wastewater Treatment Facility (WWTF) Digester
  - Legislative changes
    - Ask for Representatives and Senators to give presentation as needed
  - Manager’s Municipal (General Fund) Budget
  - Meeting Schedule of City Council
  - Legal Matters – Can be in Executive Session
  - Letters, Thank you's, Awards by our City Staff
  - Attend Dedication, Retirement, and Ribbon Cutting ceremonies/ Open Houses

- **Plans – have these all listed in one location?**
  - National Flood Insurance Program
  - HR Plan – staffing (do we have one?)
  - 2009 Stevens Branch River Corridor Management Plan
  - Hazard Mitigation Plan
  - Source Water Protection Plan
  - Solid Waste Implementation Plan (SWIP)
  - Capital Improvement Plan/Equipment Plan
  - Energy Plan
  - Parks and Recreation Plan
  - Open Space Plan
  - Long Range Bicycle and Pedestrian Plan
  - Gunners Brook Mitigation Plan
  - North Main Street to Summer Street Plan
  - Housing Distribution Plan (2008 Regional Planning Commission)
  - 2020 City Plan, adopted in 2014
  - VELCO’s Long-Range Transmission Plan
  - 2011 Rapid Response Plan
  - Emergency Operations Plan
  - Materials Management Plan
- **Partner Updates (examples)**
  - Aldrich Library
  - Barre Area Development Corp. (BADC)
  - Barre Partnership
  - Barre Housing Authority (Quarterly update? Do we get any reporting?)
  - Central Vermont Public Safety Authority (CVPSA)
  - Vermont Granite Museum (VGM)
  - Green Mountain Transit (GMTA) (Annually?)
  - District Offices of Dept of Health, VT Department of Corrections (DOC), etc. (annually?)
  - Granite City Grocery
  - Central Vermont Solid Waste Management District (CVSWMD)
  - JROTC Demonstration of National Drill Competition
  - Boy Scout/Eagle Scout Presentations
  - Presentations from College/University Students on areas of improvement in the City
  - Spaulding High School (SHS) History Project Presentations
- **Board, Committees, Commissions**
  - Civic Center Committee
  - Civilian Oversight and Advisory Board
  - Paths Routes and Trails Committee
  - Development Review Board (DRB) (separate entity)
  - Transportation Advisory Committee (Annually?)
  - Americans with Disabilities Act (ADA) Committee
  - Planning Commission
  - Cemetery Committee

- Cow Pasture Committee
- Dog Park Committee
- Recreation Committee
- Mathewson Playground Committee
- Animal Control Committee
- Staff
  - Financial Status Report (Financial Director)
  - Status updates from our Inspection Program (Annually?)
    - Vermont Youth Conservation Corps
    - Housing Inspection Program

## Manager to Send New Councilor Announcement

### Manager to prepare public announcement/press release.

- Will need to meet with the Councilor to learn some information about them
- Welcome the Councilor at the first Council meeting

Message to staff (Example):

On <start date>, <Councilor Name> will be joining us in the position of <Position Title>. In this role, he/she will be responsible for <list some key duties>. <Brief overview of background and experience if appropriate>.

Message to Councilor (Example):

Dear <name>,

Welcome as a Councilor of the City of Barre.

Attached, please find some information to help orient you with the City of Barre as well as a brief overview of what you can expect as a new employee. Our office is located at <building address>. (Provide instructions for entering building and parking).

I will be setting up Facility Tours and meetings with Department Heads. So that you are aware, below is a List for Facilities:

<List of Facilities>

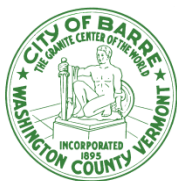
If you have any questions, please feel free to contact me at <phone, email>.

<Attachment or link to Organization Chart>

## Onboarding Plan and Schedule

The Manager will establish a timeline to assist Councilors in preparing for an effective onboarding experience. It is formatted to allow for the manager to add any additional tasks or information unique to the position.





# • *City of Barre, Vermont*

## *“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264  
[manager@barrecity.org](mailto:manager@barrecity.org)

To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: February 5, 2021

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

### **1. CLERK/TREASURER'S OFFICE:**

- City Hall remains closed to the public. The vault in the Clerk's office is open by appointment only on Tuesdays, Thursdays and Fridays. Masks are required by those with appointments. Temperatures are checked and they sign in attesting to having no COVID symptoms or exposure. They wash their hands in the sink in the Clerk's office, and are given gloves to use while touching land records documents or research computers.
- Continuing to work on TIF state audit. The Auditor's office has released an estimated timeline, showing a completion date of approximately June 2021, and an estimated cost of approximately \$79,000.
- 2021 dog licenses are available. All dogs are to be licensed by April 1<sup>st</sup>.
- 2021 liquor license renewals have been mailed to all current license holders. All liquor licenses expire on April 30<sup>th</sup>.
- We have received more than 1,000 absentee ballot requests for town meeting. Ballots have been ordered and are expected to arrive mid-week next week. Envelopes for the absentee mailings are being pre-printed to accommodate mailing. The cost associated with pre-printing envelopes, and putting postage on the return envelopes is reimbursable through COVID relief funds through the Secretary of State's office.
- Sample ballots are posted on the election section of the City website.

## **2. BUILDING AND COMMUNITY SERVICES:**

- On Monday, I met with a family regarding a lot purchase and burial the next day.
- On Tuesday, I assisted the Health Department with getting the AUD opened up for vaccinations. This included clearing snow from entrances and exits. This clinic was the second at the AUD and the first with a new set up to get people in and out quicker. There were some minor bugs to work out before the next clinic. I participated in a conference call with the Vermont Principals' Association regarding the status of winter indoor sports. With the Governor's "stay order" regarding games for winter sports we have had nine game postponements to date at the BOR. Some of this time has been made up with practice time. In addition, when a school goes to "remote learning" practices are cancelled.
- The DMV held CDL testing on Wednesday in the Civic Center parking lot.
- On Thursday, I assisted the Health Department with setting up and opening up the AUD for the vaccinations. They performed 150 vaccinations and everything went smoothly. Also on Thursday, I assisted the Facilities crew with the removal of the Christmas tree and installation of the heart in the gazebo.
- The Alumni Hall restroom renovation project was finished on Friday, other than the installation of two fire alarm strobes, which will be done on Monday.
- We had one full burial this week and two entombments in the Elmwood vault.
- The Facilities crew performed snow removal and sanding duties on Tuesday and Thursday. They also worked on patching and sanding a wall outside the Manager's office in City Hall.

### **2a. RECREATION:**

- Firmed up dates for Wicked Cool for Kids Summer camps: Wow Science, Vet School, and Lego Robotics. Decided to go with half day camps. Firmed up dates for a Chess Camp. There will be a one week option for a ½ day camp and another option will be a full day camp. USTA will be sending me dates for the tennis program. At this time we are confirming details with the USTA and they are providing the Instructor who is certified with their program.
- Assisted the Health Department with the COVID immunization set up at the AUD.
- Networking with all parties pertaining to hockey. Schedule changes were made and still awaiting word if games can start.
- Corresponded with an individual looking to rent the main room of AH once a month for 10 weeks.
- Prepared invoices for January rentals at the B.O.R.
- Sent out reminders of the PRT meeting on February 10, 2021.
- Participated in a Microsoft meeting with the State pertaining to recreational sports and COVID. The meeting preceded the Governor's weekly press conference.
- The Governor announced on February 5 that hockey games could begin on February 12, 2021. Games scheduled for February 10 were converted to practices. We have a triple header scheduled for Saturday February 13, 2021.

### **3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:**

#### **Planning – Janet:**

- Attended CVRPC executive committee meeting Monday night;
- Attended City Council meeting Tuesday night;
- Worked with City Councilors to obtain signatures to various forms needing signing including the Downstreet Resolution, end-of-year assessing forms, and forms out of the Clerk's office;
- Worked with Downstreet on the VCDP application and filled in and uploaded the remaining city information for the Recovery Residence application;
- Assisted a multitude of people inquiring as to zoning issues, zoning designations, lister cards, etc.;
- Completed the municipal statistics for the annual Downtown Designation annual report that the Barre Partnership takes the lead on;
- Received the East Montpelier land appraisal from Martin & Associates and passed that information to the City Manager to bring forward to City Council;
- Worked with the Permit administrator on getting back on to tasks we laid out pre-Covid, how are we going to tackle DRB meetings with those that don't have a computer; looking in to the City having a Design Review Committee, etc.;
- Covered assessing calls and emails for lister cards while Kathryn was on vacation for 3 days;
- Updated work list for department, including my workload and shared with the City Manager;
- Worked with the Planning Commission Chair on having Town of Berlin come to next meeting for their New Town Center application with the State, and setting the agenda for next week's meeting;
- Attended weekly TIF audit call with the City Clerk, and continue to assist her with answering and providing any reports and work that she needs;
- Answering questions, phone calls, sent lister cards, assisted fellow staff, timesheets, weekly report write-up, etc.

#### **Permitting – Heather:**

- Issued 1 building permit;
- Issued 2 electrical permits;
- Closed out 4 building and 1 electrical permits (received from Code Enforcement, closed in our electronic database);
- Continued with archiving of old files (scanning zoning work from 1950 forward);
- Put together the statistics for the Downtown Report for the Director;
- Out sick 1 ½ days;
- Answered all phone messages, emails, filed, picked up paperwork from the office twice weekly, and updated Zoning & Fire Dept. databases.

**Assessing Clerk – Kathryn:**

- On vacation 3 days this week;
- Regular office tasks: permit copies from Heather into databases, address changes, mapping updates, filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 1 PTTR (property transfer return) for updating all property records in NEMRC, ProVal, and mapping software;
- No download of Homestead filings, and the year-to-date total is still 1743;
- Sent out 2 map copies and 4 lister cards as requested via email or by telephone;
- Working on the 2020 Sales Study from the data sent by the State.

**Assessing-Assessor:**

- Position is vacant;
- Department Director checks email and phone inquiries, but there hasn't been much at this time;
- Department Director has sent out lister cards upon inquiry by realtors, etc.

**4. DEPARTMENT OF PUBLIC WORKS:**

- Department Head will send report with the warrants on Monday.

**5. FINANCE DIRECTOR:**

- Updated CCC Fund Balance summary for the upcoming Civic Center Committee meeting
- Reviewed the Governor's Summary report that the mayor had sent for upcoming grant or reimbursement opportunities
- Worked on creating City of Barre's System of Internal Controls documentation. This document is to satisfy a continual audit recommendation
- Worked on creating new budget template for personnel and benefit costs, with hopes of simplifying this process
- Attended City Council meeting and participated in discussions of financial related policies
- Updated Capital Equipment Plan
- Reviewed AP Invoices

**6. DEPARTMENT OF PUBLIC SAFETY:**

**6a. FIRE DEPARTMENT:**

Weekly Fire Activity Report to follow this memo.

**6b. POLICE**

Police Media Logs to follow this memo.

# Media Log Report

Rev.01/26/12

From: 01/29/2021 2:16

To: 02/05/2021 6:14

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100 Barre City Police Department</b>			
2/5/21 6:14	21BA000793	Domestic Disturbance	Beckley St
2/5/21 2:41	21BA000792	Parking - Winter Ban - Ticket	Fourth St
2/5/21 1:57	21BA000791	Assist - Public	Westwood Parkway
2/5/21 1:34	21BA000790	Vandalism	
C. W. advised unknown male broke his friends car window.			
2/4/21 22:13	21BA000789	Assist - Public	Westwood Parkway
Public assist via telephone			
2/4/21 21:34	21BA000788	Disturbance	Averill St
Disturbance reported on Averill St.			
2/4/21 21:17	21BA000787	911 Hangup	Hollow Inn
911 Hang-up call at the Hollow Inn			
2/4/21 21:11	21BA000786	Noise	Bromur St
2/4/21 20:57	21BA000785	Assist - Public	South End Cumberland Farms
2/4/21 20:21	21BA000784	Assist - Agency	Richardson Rd
2/4/21 19:18	21BA000783	Welfare Check	Bolster Ave
Welfare Check on Bolster Ave.			
2/4/21 19:06	21BA000782	Noise	Tilden House
Noise complaint at Tilden House			
2/4/21 18:51	21BA000781	Assist - Motorist	Fourth St
2/4/21 18:04	21BA000779	Motor Vehicle Complaint	Farwell St
2/4/21 18:04	21BA000780	Training-In-Service	Fourth St
2/4/21 17:55	21BA000778	Suspicious Event	Washington
Suspicious event at Washington St. Apartments			
2/4/21 17:51	21BA000777	Motor Vehicle Complaint	Elm Street
2/4/21 17:09	21BA000776	Stalking	Beverage Baron
Female falsely reporting violation of an RFA			
2/4/21 17:00	21BA000775	Digital Forensics	Fourth Street
Digital Forensics			
2/4/21 16:53	21BA000774	Sexual Assault	Fourth St
2/4/21 15:47	21BA000773	Suspicious Event	Park St

# Media Log Report

Rev.01/26/12

From: 01/29/2021 2:16

To: 02/05/2021 6:14

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100</b>		<b><u>Barre City Police Department</u></b>	
2/4/21 15:42	21BA000772	Trespass	Church St
2/4/21 15:27	21BA000771	Drugs - Intel received	Highgate Drive
2/4/21 13:34	21BA000770	Property Return / Disposal	Fourth St
property release barre city			
2/4/21 13:03	21BA000769	Larceny - Retail Theft	S Main St
2/4/21 12:25	21BA000768	Assist - Public	Fourth St
2/4/21 11:15	21BA000767	Motor Vehicle Complaint	RT 62 / Berlin St
Motor Vehicle Complaint on Rt 62			
2/4/21 11:09	21BA000766	Assist - Agency	South Main St
2/4/21 11:00	21BA000765	Assist - Agency	Fourth Street
assist other barre city			
2/4/21 9:50	21BA000764	Assist - Other	East St Ext
2/4/21 9:24	21BA000763	Digital Forensics	Fourth Street
Digital extraction.			
2/4/21 9:22	21BA000762	Trespass	Cabot St
2/4/21 9:14	21BA000761	Welfare Check	Washington St
welfare check washington st			
2/4/21 7:38	21BA000760	Surveillance	Fourth St
2/4/21 2:12	21BA000759	Parking - Winter Ban - Ticket	Fourth St
Winter parking ban enforcement.			
2/4/21 2:02	21BA000758	Assist - Public	Keith Ave
An Officer took a call from a resident of Keith Ave who was looking for assistance.			
2/4/21 1:58	21BA000757	Noise	S Main St
Officers responded to a noise complaint at an address on S. Main St.			
2/4/21 1:19	21BA000756	Assist - Agency	Prospect St / Barre Town Line
Agency assist			
2/3/21 22:12	21BA000755	Larceny - Retail Theft	North Main St
Female reportedly stole items from Dollar General, served a notice of trespass for that location.			
2/3/21 20:52	21BA000754	Domestic Disturbance	Washington St #
Suspicious Event on Washington Street			
2/3/21 20:11	21BA000753	Threats/Harassment	Washington St
Male arrested for threatening a neighbor and engaging in disorderly behavior			

**Media Log Report**

Rev.01/26/12

From: 01/29/2021 2:16

To: 02/05/2021 6:14

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100</b>		<b><u>Barre City Police Department</u></b>	
2/3/21 19:50	21BA000752	<i>Domestic Disturbance</i>	Brook St
Domestic Disturbance on Brook Street.			
2/3/21 18:35	21BA000751	<i>Mental Health Issue</i>	Kynoch Ave
Mental health issue reported and referred to WCMH for assistance			
2/3/21 16:25	21BA000750	<i>Suspicious Event</i>	Washington St
assist other washington st			
2/3/21 15:42	21BA000749	<i>Assist - Other</i>	Green St
assist other barre city			
2/3/21 15:24	21BA000748	<i>Suspicious Event</i>	Shurtleff Pl
Suspicious Shurtleff PL Barre City			
2/3/21 14:50	21BA000747	<i>Trespass</i>	Church Street
trespass church st			
2/3/21 14:46	21BA000746	<i>Fraud</i>	Barre City
fraud s main st			
2/3/21 14:35	21BA000745	<i>Juvenile Problem</i>	Eastern Ave
Juvenile problem on Eastern Ave.			
2/3/21 14:18	21BA000744	<i>Domestic Disturbance</i>	South Main St
2/3/21 14:13	21BA000743	<i>Surveillance</i>	Fourth St
2/3/21 14:03	21BA000742	<i>Threats/Harassment</i>	High Holburne
threats/harassment barre city			
2/3/21 12:53	21BA000741	<i>Larceny - Other</i>	Camp St
2/3/21 12:48	21BA000740	<i>Welfare Check</i>	Richardson Rd / N Main St
Welfare Check Richardson Rd Barre City			
2/3/21 12:11	21BA000739	<i>Motor Vehicle Complaint</i>	Church Street / Washington Street
mv complaint church st			
2/3/21 10:59	21BA000738	<i>911 Hangup</i>	Fourth St
911 hang up call Barre City.			
2/3/21 9:09	21BA000737	<i>Surveillance</i>	Camp St
2/3/21 8:37	21BA000736	<i>Winter Ban Parking - Returns</i>	Fourth St
Winter parking ban release Barre City			
2/3/21 8:06	21BA000735	<i>Prisoner - Lodging/Releasing</i>	Fourth St
Prisoner Release Barre City			
2/3/21 3:45	21BA000734	<i>Parking - Winter Ban - Towing</i>	Cottage St #
Vehicle towed from Cottage St. due to winter parking ban/Snow removal			
2/3/21 3:43	21BA000733	<i>Parking - Winter Ban - Towing</i>	Bugbee Ave
Vehicle towed from Bugbee Ave. due to winter parking ban/snow removal at request of street department			
2/3/21 1:33	21BA000732	<i>Parking - Winter Ban - Towing</i>	Fourth St



**Media Log Report**

Rev.01/26/12

From: 01/29/2021 2:16

To: 02/05/2021 6:14

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100</b>		<b><u>Barre City Police Department</u></b>	
An Officer attended to vehicles parked contrary to the winter parking ban on Cottage St , Bugbee Ave and lot H			
2/2/21 23:28	21BA000731	Assist - Public	Tilden House
Public assist via phone			
2/2/21 22:09	21BA000730	Noise	Bromur St
Noise complaint on Bromur St.			
2/2/21 21:03	21BA000729	Assist - Agency	French St
2/2/21 21:00	21BA000728	Fire - Other	Boynton Street
Structure fire on Boynton Street			
2/2/21 19:00	21BA000727	Training-In-Service	Fourth St
2/2/21 18:26	21BA000722	Winter Ban Parking - Returns	Fourth St
Returned property to owner at the police department.			
2/2/21 18:16	21BA000726	Motor Vehicle Complaint	Prospect Street
Report of vehicle slid off roadway on Prospect Street.			
2/2/21 18:13	21BA000725	Prisoner	Fourth St
2/2/21 18:13	21BA000724	Prisoner - Lodging/Releasing	Fourth St
Lodged protective custody.			
2/2/21 18:01	21BA000723	Disorderly Conduct	Washington St
Two males arrested after engaging in a physical altercation at Washington St. Apartments			
2/2/21 17:46	21BA000721	Larceny - Retail Theft	N. Main
Retail theft on N Main Street.			
2/2/21 17:26	21BA000720	Suspicious Event	Smith St
Male making suspicious comments to an employee of a Barre business			
2/2/21 17:23	21BA000719	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review			
2/2/21 16:48	21BA000718	Alarm - Security	N Main St
Alarm on North Main Street			
2/2/21 16:11	21BA000717	Trespass	Maple Ave
trespass Maple Ave			
2/2/21 15:42	21BA000716	Identity Theft	Richardson Rd
ID theft Richardson Rd			
2/2/21 15:37	21BA000715	Supervisory Duties - Case review	4th
2/2/21 13:52	21BA000714	Parking - Winter Ban - Ticket	Spaulding St
Parking Ban on Spaulding Street			
2/2/21 13:15	21BA000713	Assist - Other	Metro Way
assist other barre city			
2/2/21 12:51	21BA000712	Training-In-Service	Fourth St

**Media Log Report**

Rev.01/26/12

**From:** 01/29/2021 2:16**To:** 02/05/2021 6:14

<b>Date/Time</b>	<b>Incident #</b>	<b>Call Type</b>	<b>Location</b>
<b>ORI: VT0120100</b>		<b><u>Barre City Police Department</u></b>	
Training Barre City			
2/2/21 12:13	21BA000711	Winter Ban Parking - Returns	Fourth St
Winter parking ban Barre City			
2/2/21 11:51	21BA000710	Assist - Agency	Fourth St
agency assist n main st			
2/2/21 11:48	21BA000709	Motor Vehicle Complaint	vt rte 62 / berlin st
mv complaint barre city			
2/2/21 11:47	21BA000708	Winter Ban Parking - Returns	Fourth St
Winter parking ban release Barre City			
2/2/21 11:44	21BA000707	Alarm - Security	Keith Ave
Alarm on Keith Ave			
2/2/21 11:34	21BA000706	Prisoner - Lodging/Releasing	Fourth St
2/2/21 11:12	21BA000705	Domestic Assault - Misd	Cabot St
domestic assault - misd Cabot St			
2/2/21 11:09	21BA000704	Larceny - Retail Theft	Barre City
2/2/21 9:23	21BA000703	Winter Ban Parking - Returns	Fourth St
Winter Parking Ban on Fourth Street			
2/2/21 9:15	21BA000702	VIN verification	Pearl St
VIN verification summer st			
2/2/21 9:07	21BA000701	Surveillance	Camp St
surveillance			
2/2/21 8:54	21BA000700	Winter Ban Parking - Returns	Fourth St
Winter parking ban return fourth st barre city			
2/2/21 8:54	21BA000699	Winter Ban Parking - Returns	Fourth St
Winter Parking Ban on Fourth Street			
2/2/21 8:26	21BA000698	Accident - Non Reportable	Elmwood Ave / Farwell St
accident non reportable farwell st			
2/2/21 7:55	21BA000697	Threats/Harassment	Second St
Threats/Harassment on Second Street			
2/2/21 5:54	21BA000696	Parking - Winter Ban - Towing	Mt Vernon Pl
Vehicle towed from Mt. Vernon place for snow removal/winter parking ban.			
2/2/21 5:30	21BA000695	Suspicious Event	Prospect St
The Police Department received a call from a residential facility concerning a mental health issue.			
2/2/21 4:42	21BA000694	Parking - Winter Ban - Towing	N Seminary St
Winter parking ban enforcement			
2/2/21 4:41	21BA000693	Parking - Winter Ban - Towing	Branch St
Car towed from Branch St. which was parked contrary to winter parking ban and inhibiting snow removal.			
2/2/21 4:40	21BA000692	Parking - Winter Ban - Towing	Mt Vernon Pl

# Media Log Report

Rev.01/26/12

From: 01/29/2021 2:16

To: 02/05/2021 6:14

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100 Barre City Police Department</b>			
Vehicle towed from Mt. Vernon Pl. which was parked contrary to the winter parking ban and obstructing snow removal operations.			
2/2/21 4:39	21BA000691	Parking - Winter Ban - Towing	Second St
Vehicle towed from Second St. which was parked contrary to the winter parking ban and obstructing snow removal operations.			
2/2/21 3:47	21BA000690	Parking - Winter Ban - Towing	Cottage St
Vehicle towed from Cottage St. which was parked contrary to the winter parking ban and obstructing snow removal operations.			
2/2/21 3:44	21BA000689	Parking - Winter Ban - Towing	Willey St
Vehicle towed from Willey St. which was parked contrary to the winter parking ban and obstructing snow removal operations.			
2/2/21 3:04	21BA000688	Parking - Winter Ban - Towing	Merchants row / Nelson hardware
Vehicle towed from Merchants Row which was parked contrary to the winter parking ban and obstructing snow removal operations.			
2/2/21 2:00	21BA000687	Parking - Winter Ban - Ticket	Fourth St
Vehicles towed which were parked contrary to the winter parking ban and obstructing snow removal operations.			
2/2/21 0:35	21BA000686	Assist - K9	Mill St
2/1/21 22:07	21BA000685	Prisoner	Fourth St
2/1/21 22:03	21BA000684	Prisoner - Lodging/Releasing	Fourth Sreet
prisoner lodged at BCPD			
2/1/21 21:34	21BA000683	Domestic Assault - Misd	Berlin St
Family fight on Berlin St, one subject arrested			
2/1/21 20:07	21BA000682	Threats/Harassment	Maple Ave
Report of continuing issues between neighbors on Maple Ave			
2/1/21 20:06	21BA000681	Assist - K9	Fourth Street
2/1/21 19:19	21BA000680	Trespass	N Main St
Trespassing on N Main Street.			
2/1/21 17:26	21BA000679	Welfare Check	Berlin St
welfare check on Berlin St			
2/1/21 16:59	21BA000677	Suicide - Attempted	Orange St
Juvenile problem on Orange St			
2/1/21 16:57	21BA000676	911 Hangup	Berlin St
911 hang up on Berlin Street.			
2/1/21 16:35	21BA000675	Assist - Public	Bergeron
2/1/21 16:14	21BA000674	Assist - Public	North Main / Keith Ave
public assist n main st			
2/1/21 15:50	21BA000678	Training-In-Service	Fourth St

**Media Log Report**

Rev.01/26/12

From: 01/29/2021 2:16

To: 02/05/2021 6:14

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100</b>		<b><u>Barre City Police Department</u></b>	
2/1/21 15:34	21BA000673	Mental Health Issue	Brooklyn St
Mental Health Issue on Brooklyn Street			
2/1/21 14:23	21BA000672	Suspicious Event	High Holburn St
suspicious event s main st			
2/1/21 14:18	21BA000671	Surveillance	South Main St
2/1/21 13:44	21BA000670	Threats/Harassment	Seminary Street
Threats/Harassment Seminary st Barre City			
2/1/21 13:00	21BA000669	Assist - Agency	Park Street
Assist Agency on Park Street			
2/1/21 12:43	21BA000668	Welfare Check	South Main St
welfare check s main st			
2/1/21 12:34	21BA000667	Suspicious Event	Railroad Street
Suspicious Event on Railroad Street			
2/1/21 12:32	21BA000666	Larceny - from Building	North Main St
larceny n main st			
2/1/21 10:37	21BA000665	Directed Patrol - Motor Vehicle	Fourth Street
2/1/21 9:17	21BA000664	Violation of Conditions of Release	Barre City
VCOR Barre city			
2/1/21 9:15	21BA000663	Suspicious Event	South Main St
suspicious event barre city			
2/1/21 1:30	21BA000662	Untimely Death	Plain St
Officers responded to assist the Barre City Fire Department at a residence on Plain St.			
2/1/21 1:07	21BA000661	Assist - K9	S Barre Rd
1/31/21 20:49	21BA000660	Welfare Check	South Main St
Welfare check on S Main St			
1/31/21 19:42	21BA000659	Welfare Check	South Main St
welfare check on S Main St			
1/31/21 19:27	21BA000658	Prisoner	Fourth St
1/31/21 18:34	21BA000657	Disturbance	Eastern Ave
Disorderly conducted reported on Eastern Ave.			
1/31/21 17:38	21BA000656	Suspicious Event	Prospect St
1/31/21 15:43	21BA000655	Alarm - Security	Boynton St
alarm Boynton St			
1/31/21 10:13	21BA000654	Untimely Death	Thurston Place
untimely death Thurston Place			

# Media Log Report

Rev.01/26/12

From: 01/29/2021 2:16

To: 02/05/2021 6:14

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100      Barre City Police Department</b>			
1/31/21 3:43	21BA000653	Overdose	Maple Ave
C. W. advised of a male down not breathing on Maple Ave.			
1/31/21 1:03	21BA000652	Parking - Winter Ban - Ticket	North Main Street
Winter parking ban enforcement.			
1/30/21 22:29	21BA000651	Disturbance	S Main St
Noise complaint at Hollow Inn			
1/30/21 21:13	21BA000650	Suspicious Vehicle	S Main Street
Suspicious Vehicle on North Main Street			
1/30/21 20:53	21BA000648	Assist - Other	south main st / jockey hollow
Agency assist to BTPD on S Barre Rd			
1/30/21 20:28	21BA000649	Assist - Agency	N Main St
Assisted Agency of Natural Resources on N Main Street.			
1/30/21 19:10	21BA000647	Welfare Check	Bolster Ave
Welfare Check on Bolster Ave.			
1/30/21 18:26	21BA000646	TRO/FRO Service	Bolster Ave
TRO Service on Bolster Ave			
1/30/21 18:16	21BA000645	Welfare Check	S Main St
welfare check on s main st			
1/30/21 17:44	21BA000644	Accident - LSA	second st / Main st
1/30/21 17:39	21BA000643	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review			
1/30/21 10:05	21BA000642	Domestic Assault - Misd	South Main St
Domestic Assault on South Main Street			
1/30/21 7:44	21BA000641	Suspicious Event	Pearl St
C. W. advised her car was gone through sometime in the night on Pearl St.			
1/30/21 7:14	21BA000640	Suspicious Event	Barre City
C. W. appears someone attempted to take his trash trailer on N. Main St.			
1/30/21 5:12	21BA000639	Suspicious Event	North Main Street
C. W. advised there were empty cans and broken bottles on North Main St.			
1/29/21 23:49	21BA000638	Threats/Harassment	S Main Street
Threatening behavior reported on S Main Street.			
1/29/21 23:23	21BA000637	Alarm - Security	South Main St
Alarm on South Main Street			
1/29/21 23:14	21BA000636	Mental Health Issue	Good Samaritan
Mental health issue on seminary st			
1/29/21 21:21	21BA000635	Alcohol Offense	Seminary St
Juveniles Possessing Alcohol on Seminary Street			
1/29/21 19:45	21BA000634	Suspicious Vehicle	Camp St
Suspicious Vehicle on Camp Street			

## Media Log Report

Rev.01/26/12

From: 01/29/2021 2:16

To: 02/05/2021 6:14

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100      Barre City Police Department</b>			
1/29/21 16:43	21BA000633	Suspicious Vehicle	Washington St
Suspicious vehicle on Washington St.			
1/29/21 16:22	21BA000632	Assist - Public	South Main St
An Officer spoke with the new landlord of a residence on S. Main St. who had some questions about existing tenants.			
1/29/21 16:10	21BA000631	Training-In-Service	Fourth St
1/29/21 15:48	21BA000630	Accident - Non Reportable	Pearl St
An Officer responded to a minor car crash on Pearl St.			
1/29/21 14:33	21BA000629	Welfare Check	Park St
Assault that occurred in Plainfield.			
1/29/21 12:00	21BA000628	Assist - Agency	Perry St
Citizen assist			
1/29/21 11:36	21BA000627	Assist - Agency	Fourth St
Agency Assist			
1/29/21 11:14	21BA000626	Animal Problem	South Main St
An Officer assisted a resident of South Main St with an animal problem			
1/29/21 10:25	21BA000625	TRO/FRO Service	Anderson Ave
Service of final tro on Anderson Ave.			
1/29/21 10:18	21BA000624	TRO/FRO Service	Sheridian St
Agency assist on Sheridan St.			
1/29/21 9:49	21BA000623	Motor Vehicle Complaint	South Main St
An Officer spoke with a caller about a motor vehicle complaint on S. Main St.			
1/29/21 9:02	21BA000622	Assist - Agency	North Main St
officers responded to an address on N. Main St to assist the Fire Dept. on a medical call.			
1/29/21 2:36	21BA000621	Disturbance	North Main St
Male and female fighting in a car on North Main St.			
1/29/21 2:16	21BA000620	Parking - Winter Ban - Ticket	North Main Street
Winter parking enforcement.			

---

**Total Incidents    174**